



**Kalamazoo Lake Sewer & Water Authority
Minutes of Regular Meeting
January 18, 2021 at KLSWA offices & via Zoom**

1. Call to Order: Chairman Bekken called the meeting to order at 10:05 a.m., via Zoom meeting.
 2. Roll Call: Present: Mark Bekken, Dan Urquhart, Mike McGuigan, Barry Johnson. Absent-excused: Mike Van Loon.
In attendance: Daryl VanDyke, Manager.
 3. Review Minutes:
Motion by Johnson, second by Urquhart to approve the December 21, 2020 minutes as presented.
Motion carried by unanimous consent with Mike Van Loon absent.
 4. Review Agenda: No changes.
 5. Review Accounts Payable:
Motion by Johnson, second by McGuigan to approve the check registry of \$45,592.06.
Discussion by Manager VanDyke of expenses above \$1,000.
Motion carried by unanimous consent upon Roll-Call vote with Mike Van Loon absent.
 6. Public Comments: No public in attendance.
 7. Manager Report: Discussed as presented.
 8. New Business
 - A. MERS Addendums. Manager VanDyke discussed the MERS addendums.
Motion by Bekken, second by Urquhart to table the topic.
Motion carried by unanimous consent with Mike Van Loon absent.
 - B. Group Insurances.
Motion by Urquhart, second by McGuigan supporting the recommendation of Douglas Kuiper of 44North to renew the existing group insurance policies with Priority Health, Delta Dental, VSP, and MetLife with effective dates of March 1, 2021.
Motion carried by unanimous Roll-Call vote with Mike Van Loon absent.
 - C. Hourly Staffing.
Motion by Johnson, second by McGuigan approving Exhibit A: Pay Ranges as proposed and presented by the Manager with an effective date of March 1, 2021.
Motion carried by unanimous Roll-Call vote with Mike Van Loon absent.
 - D. Draft FY2022 Budget Expense: Discussion was had by all regarding the expenses of the FY2022 Budget.
No action taken upon first review of budget.
 9. Old Business – NONE.
 10. Meeting Schedule: Next meeting in January stands as scheduled for Monday January 25, 2021 at 10:00 a.m. via Zoom.
- Meeting adjourned at 12:19 a.m.

Mark Bekken
Chair

C. Daniel Urquhart
Vice Chair

Michael McGuigan
Secretary-Treasurer

A handwritten signature in black ink, appearing to read "Michael McGuigan".

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