



**Kalamazoo Lake Sewer & Water Authority
Minutes of Meeting
June 26, 2023 in-person at KLSWA offices**

1. Call to Order: Barry Johnson, Chair, called meeting to order at 10:00 A.M.
2. Roll Call: Present: Johnson, Urquhart, Bernhardt, Bekken, Van Loon.
Absent: None
Staff Present: Manager VanDyke. KLSWA Attorney: Nikole Canute of Mika Meyers present.
3. Review Minutes: Motion by Bekken, support by Urquhart to approve the May 15, 2023 minutes as presented.
Motion carried unanimously.
4. Review Agenda: No changes. Agenda stands as presented with Manager adding a hydrant damage incident over weekend.
5. Review Check Registry: Motion by Urquhart, support by Van Loon approving, upon further review by Manager, payments in the amount of \$484,420.92.
Motion carried unanimously.
6. Public Comments: None Present.
7. Manager's Report: Discussed as presented with the addition of the weekend hydrant damaged near 2905 Blue Star Hwy.
8. New Business:
 - A. Fleis & VandenBrink CCTV Proposal: Motion by Bekken, support by Bernhardt approving the Fleis & VandenBrink proposal for the 2023 sewer CCTV project for an amount not to exceed \$60,000.00.
Motion carried unanimously.
 - B. Fleis & VandenBrink Proposal for Wellhead Protection Plan Updating: Motion by Van Loon, support by Urquhart approving the Fleis & VandenBrink proposal of \$12,000.00 to update the Well Head Protection Plan.
Motion carried unanimously.
 - C. Staffing
 - 1) Operations Supervisor Interview & Hire. Discussion was held with Urquhart and Van Loon being able to participate with Manager in interview of candidate.
 - 2) Legal: Motion by Johnson, support by Urquhart, to meet in closed session pursuant to Section 8(h) of the Open Meetings Act to consider material which is exempt from disclosure under Section 13(1)(g) of Michigan's Freedom of Information Act and with the Authority's Attorney, Nikole L. Canute, hereby appointed as Secretary for the purpose of taking minutes of the closed session in accordance with the Open Meetings Act.

ROLL CALL VOTE.

Yeas: Johnson, Urquhart, Bernhardt, Bekken, Van Loon.
Nays: None
Absent: None

APPROVED by the Board of Commissioners of the Kalamazoo Lake Sewer and Water Authority at a regular meeting at 10:00 a.m., local time, on June 26, 2023. The closed session commenced at approximately 11:14 a.m. and ended at approximately 12:26 p.m. by returning to open session.

Motion by Johnson, support by Urquhart, to adopt Attorney's recommendations discussed in closed session.

ROLL CALL VOTE.

Yeas: Johnson, Urquhart, Bernhardt, Van Loon, Bekken.
Nays: None.
Absent: None.

Motion carried unanimously.

Kalamazoo Lake Sewer and Water Authority




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9. Old Business:


- A. Amend Well Head Protection Grant Expense: Motion by Bekken, support by Urquhart to amend the May 26, 2023 Well Head Protection Grant Application's total qualified work expense to \$16,000.00 from the previously authorized amount of \$9,000.00.
Motion carried unanimously.

10. Meeting Schedule: Next meeting is scheduled for Monday July 17, 2023 at 10:00 A.M.

Meeting unanimously adjourned at 12:36 P.M.


Barry Johnson
Chair

C. Daniel Urquhart
Vice Chair


Chris Bernhardt
Secretary-Treasurer