



**Kalamazoo Lake Sewer & Water Authority  
Minutes of Meeting  
May 16, 2022 at KLSWA offices**

1. Call to Order: Johnson, Chair, called the meeting to order at 10:02 A.M.
2. Roll Call: Present: Johnson, Urquhart, Bernhardt, Bekken, Van Loon.  
Absent: None  
Staff Present: Manager VanDyke.
3. Review Minutes: Motion by Bekken, second by Bernhardt to approve the April 18, 2022 minutes as presented.  
Motion carried unanimously.
4. Review Agenda: No changes. Agenda stands as presented.
5. Review Check Registry: Motion by Van Loon, second by Urquhart, to approve the check registry amount of \$89,643.51.  
Motion carried unanimously.
6. Public Comments: Daniel DeFranco as Saugatuck Township Manager thanked the Commission for their important work.
7. Manager's Report: Discussed as presented.
8. New Business:
  - A. Wellhead Protection Grant Application: Motion by Urquhart, second by Bekken approving the Fleis & VandenBrink proposal for wellhead Protection Program Grant Implementation/Consulting Services in an amount of \$3,500 as acknowledgment of approving the forthcoming wellhead protection grant application to be executed by the manager with submittal by the grant's deadline.  
Motion carried unanimously.
9. Old Business:
  - A. Staff-Manager: A discussion of long-term disability and short-term disability insurance was had. Commission request the Manager approach the insurance broker to request a group rate for further discussions
10. Meeting Schedule: Motion by Johnson, second by Urquhart to change the next meeting to June 27, 2022 at 10:00 A.M.  
Motion carried unanimously.

Meeting unanimously adjourned at 11:05 A.M.

Barry Johnson  
Chair

C. Daniel Urquhart  
Vice Chair

Chris Bernhardt  
Secretary-Treasurer