



**Kalamazoo Lake Sewer & Water Authority
Minutes of Meeting
December 20, 2021 at KLSWA offices**

1. Call to Order: Johnson, Chair, called the meeting to order at 10:00 A.M.
2. Roll Call: Present: Barry Johnson, Dan Urquhart, Joe Frey, Mike Van Loon, Mark Bekken.
In attendance: Daryl VanDyke, Manager.
3. Review Minutes: Motion by Bekken, second by Van Loon to approve the November 15, 2021 minutes as presented.
Motion carried unanimously.
4. Review Agenda: No changes. Agenda stands as presented.
5. Accounts Payable: Motion by Frey, second by Urquhart, to approve the check registry in the amount of \$104,105.49.
Motion carried unanimously.
6. Public Comments: No public in attendance.
7. Manager's Report: Discussed as presented.
8. New Business:
 - A. PTO Cash Out: Motion by Bekken, second by Van Loon allowing Kaz Bajc and Daryl VanDyke to cash-in up to 100 hours of accrued paid time off, as a one-time event, to occur in December 2021.
Motion carries unanimously.
 - B. Insurance Policy Renewals. Motion by Frey, second by Van Loon approving the renewal of policies with Priority Health, MetLife, Delta Dental and VSP as recommended by Doug Kuiper of insurance brokerage firm 44North.
Motion carries unanimously.
 - C. Triangular Clearbrook GC Property Transfer. Motion by Urquhart, second by Frey allowing the Manager and KLSWA attorney(s) to engage and perform a land transfer, without financial transaction, by property owner of a triangular portion of Clearbrook Golf Course property currently owned by Jim Jeltema to the KLSWA as exhibited and recently surveyed.
Motion carries unanimously.
 - D. Employee Discussion. Employee VanDyke request a Closed Session. Motion by Bekken, second by Frey to enter a Closed Session portion of the public meeting per Open Meetings Act.
Motion to enter Closed Session carries unanimously. Meeting enters Closed Session at 11:15 A.M.
Meeting returns to Open Meeting at 11:38 A.M.
9. Old Business: None.
10. Meeting Schedule: Next regular meeting on January 17, 2022 at 10:00 A.M. stands.
Meeting adjourned unanimously at 11:40 A.M.

Barry Johnson
Chair

C. Daniel Urquhart
Vice Chair

Joe Frey
Secretary-Treasurer