

*Kalamazoo Lake Sewer & Water Authority
Commission Regular Meeting Minutes
September 20, 2021
Meeting held at KLSWA Offices*

Call to Order: Chair Johnson called the meeting to order at 10:00 a.m.

Roll Call:

Members Present: Johnson, Urquhart, Bekken, Frey, Van Loon

Absent:

In Attendance: Manager VanDyke

Review of Minutes:

Motion by Johnson, second by Bekken, to approve the August 16, 2021, minutes as amended.

Motion carried unanimously by voice vote. All Ayes.

Review of Agenda:

No changes to agenda. Unanimous consent to approve.

Review of Check Registry:

Manager VanDyke reviewed the bills.

Motion by Urquhart, seconded by Van Loon, to approve the check registry as presented in the total amount of \$192,252.95.

Voice call, all ayes, motion passed.

Public Comment:

No comments.

Manager's Report:

Manager VanDyke gave a review of his report to the Commissioners.

Manager and Commissioners discussed irrigation letters.

New Business:

Agenda Item A: Property Purchase

Manager VanDyke reviewed the property purchase. Commissioners commented.

Chair moved Agenda Item F and G to the top of the agenda as Engineer arrived early.

Agenda Item F: Annual Sewer Capacity Report and Agenda Item G: Flies & VandenBrink Project(s) Update

Manager VanDyke and Engineer Bishop reviewed sewer usage report. Commissioners commented and asked questions on the usage and how it was broken up.

Engineer Bishop gave an update on current projects: Portable Generators, Permanent Generators, CCTV of pipes, and hydrant testing

Agenda Item B: Water & Wastewater Regulatory

Manager VanDyke gave a review of his report to the Commissioners.

Agenda Item C: Operations

Manager VanDyke gave a review of the report to the Commissioners.

Agenda Item D: SRF Payment Documents

Manager VanDyke gave a review of his report to the Commissioners.

Agenda Item E: Chemical Quote Summary

Manager VanDyke gave a review of his report and the delay in products due to COVID-19 to the Commissioners.

Agenda Item H: Staff Wage Study

Manager VanDyke gave a review of the wage report to the Commissioners.

Commissioners asked questions about the process that was utilized. Manager VanDyke answered the questions.

Motion by Frey, seconded by Bekken, to table Agenda Item H: Staff Wage Study until September 27, 2021, at 8:30 am.

Voice vote, motion carried unanimously.

Old Business:

None

Motion by Van Loon, seconded by Bekken, to adjourn.

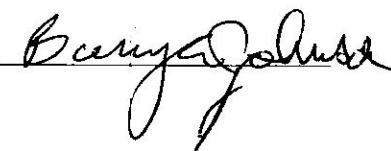
Motion carried unanimously by voice vote.

Meeting Adjourned at 12:07 p.m.

Adopted by the Commission on: _____

Certified by ~~Treasurer/Secretary~~:

CHAIR



Date

10/25/21