



**Kalamazoo Lake Sewer & Water Authority  
Minutes of Meeting  
January 15, 2024 in-person at KLSWA offices**

1. Call to Order: Barry Johnson, Chair, called meeting to order at 10:06 A.M.
2. Roll Call: Present: Johnson, Urquhart, Bernhardt, Van Loon, Bekken.  
Absent: None  
Staff Present: Manager VanDyke.
3. Review Minutes: Motion by Van Loon, support by Urquhart to approve the December 18, 2023 minutes.  
Motion carried unanimously.
4. Review Agenda: Stands as presented.
5. Review Check Registry: Motion by Bekken, support by Urquhart approving payments in the amount of \$52,055.58.  
Motion carried unanimously.
6. Public Comments: No public in attendance.
7. Manager's Report: Discussed as presented.
8. New Business:
  - A. Michigan Municipal League Enterprise Liability and Property Coverage Renewal.  
Motion by Urquhart, seconded by Bernhardt authorizing the renewal of municipal enterprise insurance with the Michigan Municipal League and policy coverages beginning March 1, 2024 at a premium of \$42,282.00.  
Motion carried unanimously.
  - B. Hungerford-Nichols Audit Proposal.  
Motion by Van Loon, seconded by Bekken approving the auditing services by Hungerford Nichols CPA's as presented and proposed January 3, 2024.  
Motion carried unanimously.
  - C. Wages.  
Motion by Bernhardt, seconded by Van Loon approving the Exhibit A: Pay Ranges Effective 3/1/2024 of the employment policy as presented.  
Motion carried unanimously.  
  
Motion by Bernhardt, seconded by Van Loon approving the hourly pay effective 3/1/2024 for employee #23 at \$36.83 per hour, employee #26 at \$38.91 per hour, and employee #38 at \$35.83 per hour.  
Motion carried unanimously.  
  
Motion by Bernhardt, seconded by Van Loon approving the Manager's annual salary from \$108,081.24 annually to \$111,431.76 to be effective 3/1/2024 that shall be reflected in the two-week pay periods as \$4,285.8369.  
Motion carried unanimously.



D. Fiscal Year 2025 Budget First Review Discussion only. No action taken.

9. Old Business: None.

10. Meeting Schedule: Next meeting is scheduled for Monday January 22, 2024 at 10:00 A.M for Budget Hearing.

Meeting unanimously adjourned at 11:49 A.M.

A handwritten signature in cursive script, appearing to read "Barry Johnson". The signature is written in black ink and is positioned above the printed name.

Barry Johnson  
Chair

C. Daniel Urquhart  
Vice Chair

A handwritten signature in cursive script, appearing to read "Chris Bernhardt". The signature is written in black ink and is positioned above the printed name.

Chris Bernhardt  
Secretary-Treasurer