



**Kalamazoo Lake Sewer & Water Authority
Minutes of Meeting
September 16, 2024 in-person at KLSWA offices**

1. Call to Order: Barry Johnson, Chair, called meeting to order at 10:04 A.M.
2. Roll Call: Present: Johnson, Bigford, Freeman, Bekken. Absent: Urquhart
Staff Present: Manager VanDyke.
3. Review Minutes: Motion by Bekken, support by Bigford to approve the August 19, 2024 minutes.
Motion carried unanimously with Urquhart absent.
4. Review Agenda: Motion by Freeman accepting the agenda with a correct date as September 16, 2024, support by Bekken.
Motion carried unanimously with Urquhart absent.
5. Review Check Registry: Motion by Johnson, support by Freeman approving payments in the amount of \$181,984.88.
Motion carried unanimously with Urquhart absent.
6. Public Comments: Mr. Brotherton of Old Singapore Trail noted Saugatuck Township actions with regard to execution of the recent EGLE service line material verification study to be inconsistent with the directions provided to the township by EGLE. He also shared concern with township ordinance Section 36.154 regarding water service shut-off and the threatening shut-off letter he received from Saugatuck Township on August 29, 2024 after he declined a service line re-inspection request. The property in question was constructed in 2022 and proper permits were pulled at that time by the builder. The site was physically inspected and found to be in-compliance with code, approved and documented by both Saugatuck Township and KLSWA (water meter installed). The site meets EGLE criteria to be excluded from the pool of sites for service line material inspection. Mr. Brotherton further recommended Saugatuck Township manager to again review the instructions from EGLE to target inspection sites with "unknown" service line material and to cease re-inspection of sites meeting the EGLE excluded criteria. In closing, Mr. Brotherton thanked the board and each member for the hard work they do to provide safe, clean drinking water to their ratepayers. The Manager responded that the KLSWA would not shut off water service at the direction of a community unless previously provided legal justification. The Northern Lights H.O.A. President requested an explanation of their bills. The Manager responded that he would be able after the meeting. Daniel DeFranco, Saugatuck Township Manager was present to observe. Steve Dehring of Fleis & VandenBrink was present.
8. Manager's Report: Discussed as presented with addition of service damage at 568 Mason in Saugatuck City. Steve Dehring of Fleis & VandenBrink discussed their work of the historical leaking underground storage tank with a possible deed restriction.
9. New Business:
 - A. Leaking Underground Storage Tank. Motion by Johnson, support by Bigford to table the topic until a proposal is presented.
Motion carried unanimously with Urquhart absent.
 - B. Capital Improvement Plan Calibration Proposal. Motion by Bekken, support by Bigford accepting the Fleis & VandenBrink proposal of \$5,500.00 in developing an updated Capital Improvement Plan for budgetary purposes.
Motion carried unanimously with Urquhart absent.
9. Old Business:
 - A. None.
10. Meeting Schedule: Stands as regularly scheduled for October 21, 2024 at 10:00 A.M.



Meeting unanimously adjourned at 11:18 A.M.

Barry Johnson
Chair

Abby Bigford
Vice Chair

A handwritten signature in black ink, appearing to read 'Greg Freeman', with a long horizontal flourish extending to the right.

Greg Freeman
Secretary-Treasurer