



**Kalamazoo Lake Sewer & Water Authority  
Minutes of Meeting  
January 14, 2025 in-person at KLSWA offices**

1. Call to Order: Barry Johnson, Chair, called meeting to order at 10:00 A.M.
2. Roll Call: Present: Johnson, Freeman, Bekken, Urquhart. Absent: Bigford.  
Staff Present: Manager VanDyke, Secretary Vink.
3. Review Minutes: Motion by Urquhart, support by Bekken to approve the December 16, 2024 minutes as presented.  
Motion carried unanimously with Bigford absent.
4. Review Agenda: Agenda stands as presented.
5. Review Check Registry: Motion by Bekken, support by Urquhart approving payments in the amount of \$46,363.01.  
Motion carried unanimously with Bigford absent.
6. Public Comments: No Public in attendance.
7. Manager's Report: Discussed as presented.
8. New Business:
  - A. Entity Insurance: Motion by Urquhart, support by Bekken approving the Michigan Municipal League renewal for entity insurance as proposed.  
Motion carried unanimously with Bigford absent.
  - B. Group Insurances.
    - Motion by Freeman, support by Urquhart approving the Priority Health option 6 as noted and recommended by Acrisure.  
Motion carried unanimously with Bigford absent.
    - Motion by Johnson, support by Urquhart approving the renewal for the Delta dental option 1 as noted and recommended by Acrisure.  
Motion carried unanimously with Bigford absent.
    - Motion by Urquhart, support by Freeman approving the renewal of VSP's current plan as noted and recommended by Acrisure.  
Motion carried unanimously with Bigford absent.
    - Motion by Freeman, support by Johnson approving the renewal of MetLife's current plan as noted and recommend by Acrisure with no changes.  
Motion carried unanimously with Bigford absent.
  - C. Audit Proposal. Motion by Urquhart, support by Freeman approving the proposal from Hungerford-Nichols for auditing services for fiscal years 2025, 2026, 2027, 2028 and 2029 as proposed.  
Motion carried unanimously with Bigford absent.
  - D. Pay Scales Exhibit A. Motion by Urquhart, support by Bekken to table the topic until next meeting.  
Motion carried unanimously with Bigford absent.
  - E. Preliminary FY2026 Budget. Discussion held. No action taken.



9. Old Business: None.

10. Meeting Schedule: Stands as previously scheduled for Budget Workshop Hearing on January 21, 2025 at 10:00 A.M.

Meeting unanimously adjourned at 12:12 P.M.

Barry Johnson  
Chair

Abby Bigford  
Vice Chair

A handwritten signature in black ink, appearing to read 'Greg Freeman', with a long horizontal line extending to the right.

Greg Freeman  
Secretary-Treasurer