



**Kalamazoo Lake Sewer & Water Authority
Minutes of Meeting
January 21, 2025 in-person at KLSWA offices**

- 1. Call to Order:** Abby Bigford, Vice-Chair, called meeting to order at 10:03 A.M.
- 2. Roll Call:** Present: Bigford, Freeman, Urquhart, Bekken.
Absent: Johnson.
Staff Present: Manager VanDyke, Secretary Vink
- 3. Review Minutes:** Motion by Bekken, support by Urquhart to approve the January 14, 2025 minutes as presented.
Motion carried unanimously with Johnson absent.
- 4. Review Agenda:** Stands as presented.
- 5. Public Comments:** No public in attendance.
- 6. FY2025 Budget, Rates and Pay Scales.** Submitted with discussion by Manager.
- 7. Old Business:**
 - A. Exhibit A: Pay Scales.**
Motion by Bekken, support by Urquhart approving the Exhibit A: Pay Ranges as presented with an effective date of March 1, 2025.
Motion carried unanimously with Johnson absent.
- 8. Public Hearing.**
Motion by Bekken, support by Urquhart to Open the Budget and Rates hearing.
Motion carried unanimously at 11:41 A.M. with Johnson absent.


Discussion held on FY2025 Budget and Rates with no public in attendance for comment.

Motion by Bekken, support by Urquhart, to Close the Budget and Rates hearing.
Motion carried unanimously at 11:54 A.M. with Johnson absent.
- 9. New Business:** FY2026 Budget and Fee Schedule.
Motion by Urquhart, support by Freeman approving the Fiscal Year Budget ending February 28, 2026 as presented with the Fee Schedule effective March 1, 2025 as presented.
Roll Call: Bigford, yes. Freeman, yes. Urquhart, yes. Bekken, yes. Johnson, absent.
- 10. Meeting Schedule:** Next meeting changed to February 24, 2025 at 10:00 A.M.

Meeting unanimously adjourned at 12:14 P.M.

Barry Johnson
Chair

Abby Bigford
Vice Chair


Greg Freeman
Secretary-Treasurer