



**Kalamazoo Lake Sewer & Water Authority
Minutes of Meeting
March 17, 2025 in-person at KLSWA offices**

1. Call to Order: Barry Johnson, Chair, called the meeting to order at 10:00 A.M.
2. Roll Call: Present: Johnson, Bigford, Freeman, Urquhart, Clark
Absent: None
Staff Present: Manager VanDyke, Secretary Vink, attorneys Mark Nettleton, and Trenton Buhr-Roschewski.
3. Election of Officers:
Nomination by Urquhart, support by Clark for Johnson as Chair. Johnson accepts nomination.
Roll Call: Johnson, yes. Urquhart, yes. Bigford, yes. Freeman, yes. Clark, yes.
Johnson is Chair.

Nomination by Urquhart, support by Freeman for Bigford as Vice-Chair. Bigford accepts nomination.
Roll Call: Johnson, yes. Urquhart, yes. Bigford, yes. Freeman, yes. Clark, yes.
Bigford is Vice-Chair.

Nomination by Johnson, support by Clark for Freeman as Secretary-Treasurer. Freeman accepts nomination.
Roll Call: Johnson, yes. Bigford, yes. Freeman, yes. Clark, yes. Urquhart, yes.
Freeman is Secretary-Treasurer.
4. Review Minutes: Motion by Urquhart, support by Johnson to approve the February 24, 2025 Open session minutes as presented.
Motion carried unanimously as Clark was present.

Motion by Johnson, support by Urquhart to approve the February 24, 2025 Closed session minutes as presented.
Motion carried with Clark abstaining as not present for Closed session.
5. Review Agenda: No changes. Agenda stands as presented.
6. Review Check Registry: Motion by Clark, support by Freeman approving payments in the amount of \$187,621.31.
Motion carried unanimously.
7. Public Comments: Barry Johnson as KLSWA Chair thanked C. Daniel Urquhart for his twenty plus years of service as a Commissioner.
8. Manager's Report: Discussed as presented.
9. New Business:
 - A. Legal –
Motion by Johnson, support by Bigford, to meet in a closed session pursuant to Section 8(h) of the Open Meetings Act to consider material which is exempt from disclosure under Section 13(1)(g) of Michigan's Freedom of Information Act. The Authority's legal counsel, Mark E. Nettleton, is hereby appointed as Secretary for the purpose of taking minutes of the closed session in accordance with the Open Meetings Act.
ROLL CALL VOTE. YEAS: Johnson, Bigford, Freeman, Urquhart, Clark. NAYS: None.
APPROVED by the Commission of the Kalamazoo Lake Sewer and Water Authority at a regular meeting at 10:00 a.m., local time, on March 17, 2025. The closed session commenced at approximately 11:20 a.m. and ended at approximately 11:50 a.m.

Kalamazoo Lake Sewer and Water Authority



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Motion by Urquhart, support by Bigford, to return to open session at 11:50 a.m., local time, on March 17, 2025.

YEAS: Johnson, Bigford, Freeman, Urquhart, Clark.

NAYS: None.

APPROVED by the Commission of the Kalamazoo Lake Sewer and Water Authority at a regular meeting on March 17, 2025.

Motion by Urquhart support by Clark to proceed with Option No. 2, as recommended by the Authority's legal counsel in the letter dated March 14, 2025, and to authorize and direct the Manager, with the assistance of the Authority's legal counsel, to communicate this decision in writing to the customer.

Motion passed unanimously.

10. Old Business:

A. None.

11. Meeting Schedule: Regular meeting schedule stands as April 21, 2025 at 10:00 A.M.

Meeting adjourned at 11:58 A.M.

Barry Johnson
Chair

Abby Bigford
Vice Chair

Greg Freeman
Secretary-Treasurer