



**Kalamazoo Lake Sewer & Water Authority
Minutes of Meeting
July 21, 2025 in-person at KLSWA offices**

1. Call to Order: Barry Johnson, Chair, called meeting to order at 10:01 A.M.
2. Roll Call: Present: Bigford, Ludwick, Freeman, Johnson, Clark Absent: None.
Staff Present: Interim Manager Bajc, Secretary Vink.
3. Review Minutes:
 - a.) Regular Meeting of June 16, 2025: Motion to approve the June 16, 2025 minutes as presented by Clark, support by Ludwick.
Motion carried unanimously.
 - b.) Special Meeting of July 18, 2025: Motion to amend item 3b along with date of regularly scheduled meeting by Bigford, support by Ludwick.
Motion carried unanimously.
4. Review Agenda: Motion to modify 8A-8E and strike 9A by Clark, support by Bigford.
Motion carried unanimously.
5. Review Check Registry: Motion approving payments in the amount of \$197,478.79 by Johnson, support by Bigford.
Motion carried unanimously.
6. Public Comments: Speaker 1 identified as Daniel DeFranco, manager of Saugatuck Township. He thanked Barry Johnson for his years of service on the Board of Commissioners as well as the rest of the Board Members for the hard work they are about to take on with the new direction of the Authority.
7. Manager's Report: Discussed as presented with suggestion made regarding lawn mowing accommodations, to be addressed at a future date.
8. New Business:
 - A. Transition Plan:
 - i. Steve Bishop spoke on behalf of Fleis & Vandenbrink regarding their capacity and ability to aid The Authority in its managerial transition process with regard to regulatory compliance and staffing.
 - ii. Motion to form a subcommittee consisting of Clark & Ludwick to discuss and recommend compensation for the interim manager by Freeman, support by Ludwick.
Motion carried unanimously.
 - B. Lawn Services: Motion to table by Bigford, support by Freeman.
Motion carried unanimously.
 - C. Trane Maintenance Contract: Motion to approve the Trane Maintenance Contract by Bigford, support by Freeman.
Motion carried unanimously.
 - D. Chair resignation: Motion to accept Johnson's resignation as Chair by Clark, support by Bigford.
Motion carried unanimously.
9. Old Business: None.

Meeting Schedule – The next regularly scheduled meeting (3rd Monday) is August 18th at 10:00AM.

Meeting unanimously adjourned at 11:34 A.M.

Barry Johnson

Abby Bigford
Vice Chair

Greg Freeman
Secretary-Treasurer