



**Kalamazoo Lake Sewer & Water Authority**  
**Special Commission Meeting**  
**Wednesday, February 4, 2026, at 8:00 a.m.**  
**KLSWA Offices**  
**6449 Old Allegan Rd, Saugatuck, MI 49453**

**1) Call to Order**

**2) Roll Call**

**3) Approval of Agenda**

**4) Public Comments**

*The Commission requests that speakers respect the three-minute time limit for individual comments and the five-minute time limit for an individual speaking on behalf of a group. This is not a question-and-answer session, it is an opportunity to voice your thoughts with the Authority Commission.*

**5) Consent Agenda**

*Consent Agendas are considered routine by the Commission and will be enacted by one motion. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the consent agenda and considered separately.*

1. Bills & Review of Invoices
  - a) December and January Check Details
  - b) December and January Statement of Revenues and Expenses
2. Approval of Minutes
  - a) January 21<sup>st</sup>, 2026
  - b) December 15<sup>th</sup>, 2025
  - c) December 18<sup>th</sup>, 2025
3. Reports
  - a) Operations Report
  - b) Historical Uses Report (both December and January)
  - c) Community Base Fee Report (both December and January)
4. Correspondence



**6) New Business**

**7) Old Business**

- 1) Administrator hiring update and board contract authorization
- 2) Budget review
- 3) Kaz's retirement update

**8) Commission Comments**

**9) Adjourn**

01/06/2026

## CHECK REGISTER FOR KALAMAZOO LAKE SEWER &amp; WATER AUTHORITY

CHECK DATE FROM 12/01/2025 - 12/31/2025

Check Date	Check	Vendor Name	Description	Amount
Bank SEWCK GENERAL CHECKING				
12/04/2025	33738	ALS ENVIRONMENTAL	WQP	195.20
12/04/2025	33739	ALS ENVIRONMENTAL	WWTP	163.15
12/04/2025	33740	ALS ENVIRONMENTAL	WWTP	388.80
12/04/2025	33741	AQUA-FINE	LAB H2O	25.80
12/04/2025	33742	BADGER METER INC	MOBILE HOSTING SERVICE	8.93
12/04/2025	33743	COMMUNICATIONS UNLIMITED LLC	AFTER HOURS PHONE	203.41
12/04/2025	33744	FLEIS & VANDENBRINK	GIS UPDATES	2,020.00
12/04/2025	33745	FLEIS & VANDENBRINK	PROFESSIONAL SERVICES	6,425.00
12/04/2025	33746	HOLLAND BPW	NOVEMBER BACTI	480.00
12/04/2025	33747	MISSION COMMUNICATIONS	SERVICE CONTRACTS	8,501.60
12/04/2025	33748	OVERISEL LUMBER	DOOR STOP	9.99
12/04/2025	33749	MICHIGAN DEPT OF ENV QUAL LAKES	ANNUAL PERMIT FEE	150.00
12/04/2025	33750	MICHIGAN DEPT OF ENV QUAL LAKES	NPDES ANNUAL PERMIT FEE	0.00
12/04/2025	33751	THRYV	YELLOW PAGES	47.00
12/04/2025	33752	TRANE	CONTRACT/CALL NO. 2668A:EQ1	3,665.00
12/04/2025	33753	TRANE	BOILER FLOW SWITCH	1,941.00
12/04/2025	33754	TRANE	BOILER REPAIR	1,431.00
12/04/2025	33755	VESTIS	RUGS AND UNIFORMS	438.38
12/04/2025	33756	VESTIS	RUGS AND UNIFORMS	443.63
12/05/2025	1011(E)	PAYCHEX	PAYROLL PD 12/5/25	32,501.34
12/08/2025	1022(E)	COMCAST BUSINESS	COMCAST	673.55
12/11/2025	998(E)	EGLTECH, INC	MONTHLY	2,259.50
12/11/2025	999(E)	EGLTECH, INC	BACKUPS	410.10
12/11/2025	1000(E)	EGLTECH, INC	MONTHLY	106.06
12/11/2025	1001(E)	EGLTECH, INC	CYBERSECURITY	728.34
12/11/2025	1002(E)	MENARDS	SUPPLIES	390.06
12/11/2025	1003(E)	MENARDS	ICE SALT	999.00
12/11/2025	1004(E)	MENARDS	SUPPLIES	190.27
12/11/2025	1005(E)	MICHIGAN GAS UTILITIES - IRP	22 BAYOU	188.57
12/11/2025	1006(E)	MICHIGAN GAS UTILITIES 851 HOL	851 HOLLAND	47.44
12/11/2025	1007(E)	REPUBLIC SERVICES #240	GARBAGE SERVICE	359.36
12/11/2025	33757	BROEKHUIS PLUMBING	160 MAPLE - SAUGATUCK TAP	250.00
12/11/2025	33758	BUSSCHER SEPTIC TANK & EXCAVATING	389 CENTER	1,050.00
12/11/2025	33759	BUSSCHER SEPTIC TANK & EXCAVATING	REPAIR SERVICE BREAK - 129 PARK	1,200.00
12/11/2025	33760	COMCAST BUSINESS	INTERNET	506.47
12/11/2025	33761	CRYSTAL FLASH	GAS FLEET FUEL	694.77
12/11/2025	33762	ETNA SUPPLY	SUPPLIES	2,958.00
12/11/2025	33763	GRAINGER	SUPPLIES	216.42
12/11/2025	33764	MISS DIG SYSTEMS INC	MEMBERSHIP, MAINTENANCE, EDUCATION	1,544.04
12/11/2025	33765	OVERISEL LUMBER	TARP/ROPE	32.98
12/11/2025	33766	STAPLES	OFFICE SUPPLIES	312.55
12/11/2025	33767	STAPLES	OFFICE SUPPLIES	8.28
12/11/2025	33768	STAPLES	OFFICE SUPPLIES	140.00
12/11/2025	33769	UPS	POSTAGE	25.00
12/11/2025	33770	VESTIS	RUGS AND UNIFORMS	438.38
12/11/2025	33771	YOUR MEMBERSHIP INC	JOB POSTING	250.00
12/11/2025	33772	YOUR MEMBERSHIP INC	JOB POSTING	250.00
12/12/2025	1008(E)	ALERUS FINANCIAL	MERS DEF CONTRIBUTION	3,214.88
12/12/2025	1009(E)	COMCAST BUSINESS	PHONE	668.66
12/12/2025	1010(E)	PRIORITY HEALTH	GROUP HEALTH INSURANCE	13,603.37
12/17/2025	1012(E)	CONSUMERS ENERGY	ELECTRIC BILLS	18,029.82
12/17/2025	1013(E)	DELTA DENTAL PLAN OF MICHIGN	DENTAL INSURANCE	793.97
12/17/2025	1014(E)	EXTEND YOUR REACH	PRINTING	2,000.00
12/17/2025	1015(E)	MENARDS	PIPE INSULATION/HEATING CABLES	104.88
12/17/2025	1016(E)	METLIFE - GROUP BENEFITS	GRP ADD & LFE INS	379.07
12/17/2025	1017(E)	MICHIGAN GAS UTILITIES 178 PA	178 PARK	125.96

12/17/2025	1018(E)	MICHIGAN GAS UTILITIES - IRP	22 BAYOU	313.10
12/17/2025	1019(E)	PRIORITY HEALTH	GROUP HEALTH INSURANCE	9,392.24
12/17/2025	1020(E)	SEMCO ENERGY	3426 BSH	0.47
12/18/2025	33773	ALS ENVIRONMENTAL	WQP	267.80
12/18/2025	33774	AQUA-FINE	LAB H2O	13.90
12/18/2025	33775	CRYSTAL FLASH	GAS FLEET FUEL	731.96
12/18/2025	33776	DENOAYER CHEVROLET	2017 SILVERADO 1GCVKNEC4HZ316556	5,540.43
12/18/2025	33777	IHLE AUTO PARTS	ORANGE DEX COOL	26.98
12/18/2025	33778	MIKA MEYERS PLC	GENERAL LABOR	7,029.50
12/18/2025	33779	MIKA MEYERS PLC	FOIA MATTERS	367.00
12/18/2025	33780	MIKA MEYERS PLC	GENERAL MATTERS	868.00
12/18/2025	33781	MIKA MEYERS PLC	AXIS DISCOVERY	5,228.75
12/18/2025	33782	PLUMMER'S ENVIRONMENTAL SERVICES IN	CLEAN/TELEWISE	29,384.64
12/18/2025	33783	SAFETY SERVICES INC	AIR SENSOR	150.19
12/18/2025	33784	STATE OF MICHIGAN (MIDEAL)	2026 MEMBERSHIP FEE	180.00
12/18/2025	33785	VANDENBERG WEB CREATIVE LLC	WEBSITE HOSTING	85.00
12/18/2025	33786	VANDENBERG WEB CREATIVE LLC	WEB HOSTING	85.00
12/18/2025	33787	VERIZON WIRELESS	WIRELESS PHONE SERVICE	750.14
12/18/2025	33788	VESTIS	RUGS AND UNIFORMS	459.39
12/18/2025	33789	WILLIAMS & WORKS	GIS	2,051.00
12/18/2025	33790	XYLEM DEWATERING SOLUTIONS INC	LS1P3 RENTAL	4,561.15
12/19/2025	1021(E)	PAYCHEX	PAYROLL PD 12-19-25	35,488.13
12/19/2025	1023(E)	MERS	MERS DB	8,683.40
12/22/2025	1024(E)	ALERUS FINANCIAL	MERS DEF CONTRIBUTION	3,160.43
12/23/2025	33791	ALS ENVIRONMENTAL	WWTP	388.80
12/23/2025	33792	ALS ENVIRONMENTAL	WWTP	163.15
12/23/2025	33793	ETNA SUPPLY	SUPPLIES	2,489.92
12/23/2025	33794	ETNA SUPPLY	COUPLING	237.50
12/23/2025	33795	ETNA SUPPLY	PIPE	250.79
12/23/2025	33796	HAVILAND	BLEACH	1,343.10
12/23/2025	33797	MISS DIG SYSTEMS INC	FEEES	2,168.54
12/23/2025	33798	UPS	POSTAGE	38.27
12/23/2025	33799	USA BLUE BOOK	TESTS	2,328.34
12/30/2025	33800	AQUA-FINE	LAB H2O	27.90
12/30/2025	33801	BADGER METER INC	MOBILE HOSTING SERVICE	326.33
12/30/2025	33802	COMMUNICATIONS UNLIMITED LLC	AFTER HOURS PHONE	245.24
12/30/2025	33803	PARKWAY ELECTRIC	SLUDGE PUMP REPAIR	3,480.75
12/30/2025	33804	STAPLES	OFFICE SUPPLIES	55.81
12/30/2025	33805	THRYV	YELLOW PAGES	50.15
12/30/2025	33806	VESTIS	RUGS AND UNIFORMS	462.89
12/30/2025	33807	VREDEVELD HAEFNER LLC	CPA SERVICES	1,472.50

SEWCK TOTALS:

(1 Check Voided)

Total of 96 Disbursements:

244,537.56

02/02/2026

CHECK REGISTER FOR KALAMAZOO LAKE SEWER & WATER AUTHORITY  
CHECK DATE FROM 01/01/2026 - 01/31/2026

Check Date	Check	Vendor Name	Description	Amount
Bank SEWCK GENERAL CHECKING				
01/02/2026	1045(E)	PAYCHEX	PAY PERIOD PAID 1-2-26	36,976.01
01/06/2026	33808	STATE OF MICHIGAN	NPDES ANNUAL PERMIT FEE	0.00 V
01/06/2026	33809	STATE OF MICHIGAN	NPDES ANNUAL PERMIT FEE	0.00 V
01/08/2026	33810	ALS ENVIRONMENTAL	WQP	158.90
01/08/2026	33811	CRYSTAL FLASH	GAS FLEET FUEL	788.12
01/08/2026	33812	ETNA SUPPLY	COUPLINGS	95.00
01/08/2026	33813	ETNA SUPPLY	COUPLINGS	51.00
01/08/2026	33814	ETNA SUPPLY	TYLER SB	3,410.00
01/08/2026	33815	FLEIS & VANDENBRINK	PROFESSIONAL SERVICES	5,140.00
01/08/2026	33816	GREENMARK EQUIPMENT	PARTS/FEE	457.84
01/08/2026	33817	IHLE AUTO PARTS	COOLANT	13.60
01/08/2026	33818	IHLE AUTO PARTS	MD HOSE P OFF PLIER	50.63
01/08/2026	33819	IHLE AUTO PARTS	PREMWASH	28.02
01/08/2026	33820	IHLE AUTO PARTS	OIL	50.96
01/08/2026	33821	MED-1 HOLLAND	OCCUPATIONAL MEDICAL	178.00
01/08/2026	33822	PARKWAY ELECTRIC	BOILER PUMP	115.00
01/08/2026	33823	TRANE	HEATING REPAIR	1,079.50
01/08/2026	33824	UPS	01052026	25.00
01/08/2026	33825	USA BLUE BOOK	GLOVES/CHEMICALS	1,517.05
01/08/2026	33826	VANDENBERG WEB CREATIVE LLC	DECEMBER, 2025	75.00
01/08/2026	33827	VESTIS	RUGS AND UNIFORMS	438.38
01/08/2026	33828	VESTIS	RUGS AND UNIFORMS	438.38
01/08/2026	33829	VESTIS	RUGS AND UNIFORMS	448.88
01/09/2026	1025(E)	COMCAST BUSINESS	JANUARY INTERNET	506.47
01/09/2026	1026(E)	REPUBLIC SERVICES #240	GARBAGE SERVICE	365.41
01/09/2026	1027(E)	VISION SERVICE PLAN	GRP VISION INS	174.81
01/15/2026	1028(E)	MERS	BENEFITS	0.00 V
			BENEFITS	0.00 V
				0.00
01/15/2026	33830	ALS ENVIRONMENTAL	WWTP	352.50
01/15/2026	33831	ALS ENVIRONMENTAL	WWTP QA/QC	163.15
01/15/2026	33832	ALS ENVIRONMENTAL	WQP	376.70
01/15/2026	33833	ALS ENVIRONMENTAL	WWTP	388.80
01/15/2026	33834	AQUA-FINE	LAB H2O	37.70
01/15/2026	33835	D & L TRUCK & TRAILER LLC	INSPECTION	202.50
01/15/2026	33836	KONICA MINOLTA	QUARTERLY MAINTENANCE	86.65
01/15/2026	33837	SAFETY SERVICES INC	FALL PROTECTION TRAINING	5,995.00
01/15/2026	33838	TOP GRADE AGGREGATES LLC	SAND	410.75
01/15/2026	33839	TOTAL ENERGY SYSTEMS INC	GENERATOR REPAIR	1,242.00
01/15/2026	33840	VERIZON WIRELESS	WIRELESS PHONE SERVICE	642.10
01/15/2026	33841	VESTIS	RUGS AND UNIFORMS	476.90
01/15/2026	33842	XYLEM DEWATERING SOLUTIONS INC	LS1P3 RENTAL	4,561.15
01/16/2026	1029(E)	ALERUS FINANCIAL	MERS DEF CONTRIBUTION	3,031.74
01/16/2026	1030(E)	EGLTECH, INC	JANUARY	1,015.00
01/16/2026	1031(E)	MENARDS	ECOGUARD	979.02
01/16/2026	1032(E)	MERS	BENEFITS	9,277.03
01/16/2026	1033(E)	MICHIGAN GAS UTILITIES 851 HOL	851 HOLLAND	52.56
01/16/2026	1046(E)	PAYCHEX	PAYROLL PAID 1-16-26	31,617.92

01/29/2026	33843	ALS ENVIRONMENTAL	WATER ANALYSIS	158.90
01/29/2026	33844	AQUA-FINE	LAB H2O	37.70
01/29/2026	33845	BS&A	ANNUAL SUPPORT FEE	5,040.00
01/29/2026	33846	COMMUNICATIONS UNLIMITED LLC	AFTER HOURS PHONE	265.88
01/29/2026	33847	CRESCENT ELECTRIC SUPPLY CO	CABLE TESTER KIT	112.05
01/29/2026	33848	CRYSTAL FLASH	GAS FLEET FUEL	588.23
01/29/2026	33849	D & L TRUCK & TRAILER LLC	ANNUAL INSPECTION	666.50
01/29/2026	33850	D & L TRUCK & TRAILER LLC	ANNUAL INSPECTION	607.66
01/29/2026	33851	D & L TRUCK & TRAILER LLC	ANNUAL INSPECTION	165.00
01/29/2026	33852	D & L TRUCK & TRAILER LLC	ANNUAL INSPECTION	132.00
01/29/2026	33853	HOLLAND BPW	DECEMBER, 2025 BACTI	480.00
01/29/2026	33854	KONICA MINOLTA	QUARTERLY MAINTENANCE	56.45
01/29/2026	33855	OVERISEL LUMBER	CO2 ALARMS	128.97
01/29/2026	33856	TOTAL ENERGY SYSTEMS INC	BLOCK HEATER	2,229.00
01/29/2026	33857	TRANE	BOILER REPAIR	639.50
01/29/2026	33858	UPS	POSTAGE	25.00
01/29/2026	33859	VESTIS	RUGS AND UNIFORMS	438.38
01/29/2026	33860	VESTIS	RUGS AND UNIFORMS	438.38
01/29/2026	33861	WILLIAMS & WORKS	PROFESSIONAL SERVICES	82.50
01/30/2026	1034(E)	COMCAST BUSINESS	12312025	680.04
01/30/2026	1035(E)	CONSUMERS ENERGY	ELECTRIC BILLS	19,268.31
01/30/2026	1036(E)	DELTA DENTAL PLAN OF MICHIGN	DENTAL INSURANCE	793.97
01/30/2026	1037(E)	DELTA DENTAL PLAN OF MICHIGN	DENTAL INSURANCE	249.13
01/30/2026	1038(E)	FLEIS & VANDENBRINK	PROFESSIONAL SERVICES	5,140.00
01/30/2026	1039(E)	MERS	BENEFITS	282.76
01/30/2026	1040(E)	PRIORITY HEALTH	GROUP HEALTH INSURANCE	9,392.24
01/30/2026	1041(E)	SEMCO ENERGY	6449 OLD ALLEGAN	655.93
01/30/2026	1042(E)	SEMCO ENERGY	CLEARBROOK	165.66
01/30/2026	1043(E)	SEMCO ENERGY	BLUE STAR HWY	27.96
01/30/2026	1044(E)	VISION SERVICE PLAN	GRP VISION INS	174.81
01/30/2026	1047(E)	PAYCHEX	PAYROLL PAID 1-30-26	31,012.58

SEWCK TOTALS:

(3 Checks Voided)

Total of 74 Disbursements:

193,626.62

**KALAMAZOO LAKE SEWER AND WATER AUTHORITY**  
**STATEMENT OF REVENUES AND EXPENSES**  
**AS OF DECEMBER 31, 2025**

	MTD		YTD		FY25 BUDGET		AVAILABLE BALANCE		% budget used
	12/01/25	12/31/25	03/01/25	12/31/25	03/01/25	02/28/26	Actual vs.	Budget	
<b>CONSOLIDATED REVENUES</b>									
613.000 Commodity	51,066.33		1,231,122.04		1,269,399.81		38,277.77		96.98%
614.000 Base	179,996.20		1,758,746.02		2,233,872.00		475,125.98		78.73%
628.000 Meter Install	2,070.00		10,400.00		20,000.00		9,600.00		52.00%
630.000 On/Off Fee	1,150.00		13,010.00		13,000.00		(10.00)		100.08%
651.000 Bank Fee	-		140.00		200.00		60.00		70.00%
657.000 Penalty	3,819.32		32,018.67		22,500.00		(9,518.67)		142.31%
665.000 Interest	21,310.78		97,228.25		150,000.00		52,771.75		64.82%
667.000 Equip Rental	-		1,150.00		1,000.00		(150.00)		115.00%
670.000 Misc. Income	-		18,403.13		5,000.00		(13,403.13)		368.06%
<b>TOTAL CONSOLIDATED REVENUES</b>	<b>\$ 259,412.63</b>		<b>\$ 3,162,218.11</b>		<b>\$ 3,714,971.81</b>		<b>\$ 552,753.70</b>		<b>85.12%</b>
<b>CONSOLIDATED EXPENDITURES</b>									
702.000 Wages	53,070.47		573,343.31		929,926.30		356,582.99		61.65%
702.400 OC/OT	10,896.74		109,301.17		128,728.32		19,427.15		84.91%
715.000 Benefits	40,547.36		241,650.68		346,388.89		104,738.21		69.76%
727.000 Education/Training	-		2,157.62		12,000.00		9,842.38		17.98%
728.000 Occupational Medical	-		1,660.28		2,000.00		339.72		83.01%
729.000 Membership/Subscriptions	180.00		3,725.87		3,600.00		(125.87)		103.50%
730.000 Miss Dig	3,712.58		7,077.24		5,600.00		(1,477.24)		126.38%
731.000 Office	6,400.26		61,239.67		80,457.00		19,217.33		76.11%
731.100 Bank Fee	198.55		(2,925.33)		1,000.00		3,925.33		-292.53%
731.200 IT	3,674.00		32,428.92		39,850.00		7,421.08		81.38%
731.300 Employee Morale	-		-		-		-		n/a
732.000 Safety Equip	150.19		5,243.64		8,000.00		2,756.36		65.55%
733.000 Lab Equip/Supply	67.60		8,361.14		33,800.00		25,438.86		24.74%
734.000 Mailing	63.27		2,259.54		2,100.00		(159.54)		107.60%
745.000 Chemicals	1,343.10		75,633.64		143,047.50		67,413.86		52.87%
760.000 Uniforms/Rugs	2,242.67		20,697.52		22,000.00		1,302.48		94.08%
761.000 Metering	-		48,187.20		44,000.00		(4,187.20)		109.52%
770.000 Goods/Equip	10,018.71		56,868.42		50,000.00		(6,868.42)		113.74%
773.000 Miscellaneous	-		-		-		-		n/a
784.000 Capital Outlay	-		-		-		-		n/a
801.000 Audit/Accounting	1,472.50		36,751.45		45,300.00		8,548.55		81.13%
802.000 Authority	550.00		3,300.00		3,750.00		450.00		88.00%
803.000 Legal	13,493.25		81,476.47		50,000.00		(31,476.47)		162.95%
804.000 Engineering	10,496.00		72,493.60		101,500.00		29,006.40		71.42%
807.000 Lab Services	2,046.90		32,362.51		38,800.00		6,437.49		83.41%
850.000 Telecomm	2,598.82		17,143.08		26,500.00		9,356.92		64.69%
860.000 Mileage	-		-		500.00		500.00		0.00%
861.000 Fuel	1,426.73		22,044.69		40,000.00		17,955.31		55.11%
920.000 Natural Gas	675.54		4,965.26		7,890.00		2,924.74		62.93%
921.000 Electric	18,029.82		271,074.52		285,472.34		14,397.82		94.96%
929.000 Collection/Distribution	29,384.64		71,895.54		155,000.00		83,104.46		46.38%
930.000 Equip Maintenance	19,009.92		158,499.80		140,000.00		(18,499.80)		113.21%
931.000 Building Maintenance	7,396.36		26,309.00		7,000.00		(19,309.00)		375.84%
932.000 Fleet Maintenance	-		6,814.39		20,000.00		13,185.61		34.07%
934.000 Repair/Replace	5,790.43		62,424.47		555,000.00		492,575.53		11.25%
959.000 Regulatory Fees	5,650.00		12,065.00		7,100.00		(4,965.00)		169.93%
965.000 Authority Insurance	-		46,414.00		46,434.00		20.00		99.96%
<b>TOTAL CONSOLIDATED EXPENDITURES</b>	<b>\$ 250,586.41</b>		<b>\$ 2,172,944.31</b>		<b>\$ 3,382,744.35</b>		<b>\$ 1,209,800.04</b>		<b>64.24%</b>
<b>NET OF CONSOLIDATED REVENUES &amp; EXPENDITURES</b>	<b>\$ 8,826.22</b>		<b>\$ 989,273.80</b>		<b>\$ 332,227.46</b>		<b>\$ (657,046.34)</b>		<b>n/a</b>

Note: Unaudited Financial Statement. For internal use only.  
1/6/2026

**KALAMAZOO LAKE SEWER AND WATER AUTHORITY**  
**STATEMENT OF REVENUES AND EXPENSES**  
**AS OF JANUARY 31, 2026**

	MTD	YTD	FY25 BUDGET	AVAILABLE BALANCE	% budget used
	01/01/26	03/01/25	03/01/25	Actual vs.	
	01/31/26	01/31/26	02/28/26	Budget	
<b>CONSOLIDATED REVENUES</b>					
613.000 Commodity	62,982.30	1,294,104.34	1,269,399.81	(24,704.53)	101.95%
614.000 Base	179,897.69	1,938,643.71	2,233,872.00	295,228.29	86.78%
628.000 Meter Install	540.00	10,940.00	20,000.00	9,060.00	54.70%
630.000 On/Off Fee	170.00	13,180.00	13,000.00	(180.00)	101.38%
651.000 Bank Fee	10.00	150.00	200.00	50.00	75.00%
657.000 Penalty	3,371.24	35,389.91	22,500.00	(12,889.91)	157.29%
665.000 Interest	10,582.54	107,810.79	150,000.00	42,189.21	71.87%
667.000 Equip Rental	-	1,150.00	1,000.00	(150.00)	115.00%
670.000 Misc. Income	-	18,403.13	5,000.00	(13,403.13)	368.06%
<b>TOTAL CONSOLIDATED REVENUES</b>	<b>\$ 257,553.77</b>	<b>\$ 3,419,771.88</b>	<b>\$ 3,714,971.81</b>	<b>\$ 295,199.93</b>	<b>92.05%</b>
<b>CONSOLIDATED EXPENDITURES</b>					
702.000 Wages	78,065.97	651,409.28	929,926.30	278,517.02	70.05%
702.400 OC/OT	15,563.40	124,864.57	128,728.32	3,863.75	97.00%
715.000 Benefits	26,356.49	268,007.17	346,388.89	78,381.72	77.37%
727.000 Education/Training	5,995.00	8,152.62	12,000.00	3,847.38	67.94%
728.000 Occupational Medical	178.00	1,838.28	2,000.00	161.72	91.91%
729.000 Membership/Subscriptions	-	3,725.87	3,600.00	(125.87)	103.50%
730.000 Miss Dig	-	7,077.24	5,600.00	(1,477.24)	126.38%
731.000 Office	9,564.76	70,804.43	80,457.00	9,652.57	88.00%
731.100 Bank Fee	224.58	(2,700.75)	1,000.00	3,700.75	-270.08%
731.200 IT	1,090.00	33,518.92	39,850.00	6,331.08	84.11%
732.000 Safety Equip	-	5,243.64	8,000.00	2,756.36	65.55%
733.000 Lab Equip/Supply	75.40	8,436.54	33,800.00	25,363.46	24.96%
734.000 Mailing	50.00	2,309.54	2,100.00	(209.54)	109.98%
745.000 Chemicals	-	75,633.64	143,047.50	67,413.86	52.87%
760.000 Uniforms/Rugs	2,206.85	22,904.37	22,000.00	(904.37)	104.11%
761.000 Meters	-	48,187.20	44,000.00	(4,187.20)	109.52%
770.000 Goods/Equip	6,195.28	63,063.70	50,000.00	(13,063.70)	126.13%
801.000 Audit/Accounting	-	36,751.45	45,300.00	8,548.55	81.13%
802.000 Authority	500.00	3,800.00	3,750.00	(50.00)	101.33%
803.000 Legal	-	81,476.47	50,000.00	(31,476.47)	162.95%
804.000 Engineering	10,362.50	82,856.10	101,500.00	18,643.90	81.63%
807.000 Lab Services	2,078.95	34,441.46	38,800.00	4,358.54	88.77%
850.000 Telecomm	1,828.61	18,971.69	26,500.00	7,528.31	71.59%
860.000 Mileage	-	-	500.00	500.00	0.00%
861.000 Fuel	1,376.35	23,421.04	40,000.00	16,578.96	58.55%
920.000 Natural Gas	902.11	5,867.37	7,890.00	2,022.63	74.36%
921.000 Electric	19,268.31	290,342.83	285,472.34	(4,870.49)	101.71%
929.000 Collection/Distribution	410.75	72,306.29	155,000.00	82,693.71	46.65%
930.000 Equip Maintenance	7,081.54	165,581.34	140,000.00	(25,581.34)	118.27%
931.000 Building Maintenance	3,848.88	30,157.88	7,000.00	(23,157.88)	430.83%
932.000 Fleet Maintenance	1,773.66	8,588.05	20,000.00	11,411.95	42.94%
934.000 Repair/Replace	-	62,424.47	555,000.00	492,575.53	11.25%
959.000 Regulatory Fees	-	6,415.00	7,100.00	685.00	90.35%
965.000 Authority Insurance	-	46,414.00	46,434.00	20.00	99.96%
<b>TOTAL CONSOLIDATED EXPENDITURES</b>	<b>\$ 194,997.39</b>	<b>\$ 2,362,291.70</b>	<b>\$ 3,382,744.35</b>	<b>\$ 1,020,452.65</b>	<b>69.83%</b>
<b>NET OF CONSOLIDATED REVENUES &amp; EXPENDITURES</b>	<b>\$ 62,556.38</b>	<b>\$ 1,057,480.18</b>	<b>\$ 332,227.46</b>	<b>\$ (725,252.72)</b>	<b>n/a</b>

Note: Unaudited Financial Statement. For internal use only.  
2/3/2026



Minutes  
Special Public Meeting  
Wednesday, January 21, 2026, 1:00 PM  
KLSWA WWTP 6449 Old Allegan Road Saugatuck, MI 49453

1. **Call to Order:** Chairman Clark 1:00 PM
2. **Roll Call:**
  1. Present: Commissioners Johnson, DeFranco, Freeman, Johnson, Ludwick
  2. KLSWA: Interim Administrator Fink, Kaz Bajc
3. **Review Agenda:**
  1. New Business, Item 2: City of Saugatuck Sewer Capacity Purchase Review and Approval becomes Item 1
  2. New Business, Add Item 5: Set Meeting Schedule, to be Noticed, for Meetings in CY 2026, and add to website
  3. Motion to Approve Amended Agenda: DeFranco, Support: Johnson, Agenda Unanimously Approved as Amended by voice vote
4. **Public Comments:** None
5. **Consent Agenda:**
  1. Motion to Approve Consent Agenda as presented: Ludwick, Support: DeFranco  
Motion Carried Unanimously by voice vote
6. **Reports:**
  1. Manager's Report: No action required
7. **New Business:**
  1. City of Saugatuck Sewer Capacity Purchase Review and Approval
    - i. Motion: Johnson, Support: Clark,  
To postpone indefinitely any action on this sale and to encourage the Municipalities to come to a resolution by working together.  
Roll Call Vote: Ludwick – No, Freeman - No, DeFranco – No, Johnson – Yes, Clark – Yes.  
Motion Fails.
    - ii. Motion: DeFranco, Support Ludwick,  
To decline consent of the sale of sewer capacity from the City of the Village of Douglas to the City of Saugatuck, and to direct the Authority Manager/Administrator to work with the Authority Attorney to draft a response letter to the City of Saugatuck, City of Douglas, and Saugatuck Township conveying the Authority's decision and expressing the Authority's desire for the three municipalities to reach a resolution on the sale of sewer capacity.  
Roll Call Vote: Ludwick – Yes, Freeman – Yes, DeFranco – Yes, Clark – No, Johnson – No.  
Motion Carries.



2. Preliminary Budget Review – Reviewed budget as presented by Interim Administrator Fink. Budget not ready for approval. Clark and Ludwick appointed as Budget Sub-committee.
    - i. Motion: Johnson, Support Freeman,  
To postpone Action on the FY27 Budget until the next Board meeting – Motion Carries by unanimous voice vote
  3. Health Insurance Renewal – Interim Administrator Fink makes various recommendations re employee Health Insurance plans.
    - i. Motion: Johnson, Support Freeman  
To postpone action on the Health Insurance plans until the next regularly scheduled meeting of the Board.  
Motion Carries by unanimous voice vote
  4. Operator in Charge – Interim Administrator Fink removes this to this topic from the agenda.
    - i. Motion: Johnson, Support Ludwick  
To remove this topic from the agenda.  
Motion Carries by unanimous voice vote
8. Old Business:
1. Administrator Hiring Update – Chair Clark gave an update on the Compensation Package presented to the candidate and stated he believed it would be accepted and hoped the new Administrator would be on board by February 16, 2026.
- Commissioner DeFranco asked if the package included a car allowance, which it does not at this time. Commissioner Ludwick stated the previous Manager did have a car allowance. The Board agreed that this should be negotiated with the candidate.
- i. Motion: Johnson, Support Ludwick  
To table approval of the compensation package until the next meeting.  
Motion Carries by unanimous voice vote
2. By-law Review and Approval
    - i. Motion DeFranco, Support Freeman  
To adopt the By-laws as presented  
Motion Carries by unanimous voice vote
  3. Union Update
    - i. Information only, no action taken
  4. Mt. Baldhead Service Line Update
    - i. Information only, no action taken
9. Commissioner Comments: None
10. Adjournment – 2:55PM
- Next Special Meeting: Wednesday, January 28, 2026, 1:00 PM, KLSWA WWTP
  - Next Regular Meeting: Monday, February 16, 2026, 10:00 AM KLSWA WWTP

**Kalamazoo Lake Sewer & Water Authority**

Regular Commission Meeting

Monday, December 15, 2025, at 10:00 a.m.

KLSWA Offices

6449 Old Allegan Rd, Saugatuck, MI 49453

1. **Call to Order** – Chair Clark called the meeting to order at 10:00 a.m.

2. **Roll Call** –

Commissioners Present – Clark, Johnson (Saug. Rep.)

DeFranco (Saug. Twp. Rep.)

Freeman, Ludwig (Doug. Rep)

Also Present- Fink, Interim Manager

3. **Approval of Agenda**

Motion by DeFranco, supported by Freeman, to approve the agenda.

Motion carried by voice vote.

4. **Public Comments** – None received

5. **Closed Session**

Motion by Freeman, supported by Ludwig, to enter Closed Session to review an attorney client confidential communication which is exempt from disclosure, MCL 15.268(h) and to review and consider the contents of applicants who have requested confidentiality as permitted under Michigan Open Meeting Act MCL 15.268 Sec. 8(f) for the position of candidates that have requested confidentiality under Michigan Law.

Motion carried by voice vote

Fink and recording secretary were excused from the meeting.

6. **Consent Agenda**

Motion by DeFranco, supported by Ludwig, to approve the Consent Agenda with the removal of the December 3<sup>rd</sup> minutes which will be edited and returned for approval at the next meeting. Motion failed.

Freeman noted the minutes of December 3<sup>rd</sup> needed editing. He would like them to be pulled from the consent agenda. Further discussion regarding how, when, and the minutes were required to be approved and what edits will be done to the current minutes. Fink stated that the Commission should have a recording secretary; any changes should be made by the recording

secretary, and only the recording secretary. This is the ethical way to handle the minutes.

Edits of December 3<sup>rd</sup> minutes per Commission:

- Remove “Workshop” and replace with “Special Meeting”
- Remove first names of Commissioners
- Correct name spelling for DeFranco and Johnson
- Remove all bold lettering except those in headings
- Add recording secretary signature and date to all minutes

Motion by DeFranco, supported by Ludwig, to approve the Consent Agenda with the requested edits (see above) of the Special December 3<sup>rd</sup> meeting.

Motion carried by voice vote

## **7. Reports**

### **a. Manager Report**

KLSWA has two types of retirement funds, Defined Benefit and Defined Contribution. The Defined Benefit is currently being funded at 7%, this is a liability. Find suggested two members of the Board meet with the Auditor prior to approval of the budget. A request to staff for a copy of the Budget has gone unanswered.

### **b. Engineering Standards**

The Engineering Standards should be reviewed and reconsidered. DeFranco cautioned those present, the agreement should only be discussed, because all entities must sign off.

## **8. New Business**

### **a. Review resumes / recruitment**

Motion by Freeman, supported by Ludwig, to invite candidates 2, 3, 4 to a public interview meeting to be held on Thursday, December 18<sup>th</sup> at 5:30 p.m. in the Douglas City Hall building.

Motion carried by voice vote

Freeman will handle all the logistics for the interview process.

### **b. Engineering proposal for Clean Water State Revolving fund**

Flies & VandenBrink engineers addressed the SRF proposal. Board members were presented with a run-through of how the project would proceed.

Projects with higher scoring have been completed. A DBIA agreement was presented, due to a new requirement, if not signed and returned this year the Authority would not qualify for next year.

Motion by DeFranco, supported by Johnson, to approve the DBIA Wastewater System Improvements Project No. 5907-01, not to exceed the amount of \$349,600 and subject to Attorney review.

Motion carried by voice vote.

**9. Old Business – None**

**10. Commissioner Comments**

Johnson – No comment

Freeman – Will set up the interviews with Frank Walsh

Ludwig- Thanked members for pushing the Closed Session up on the agenda

DeFranco- No comment

Clark- The Bylaws will appear in the next agenda

**11. Adjourn**

Chair Clark adjourned the meeting

Respectfully submitted by Pamela Alderink on this 18<sup>th</sup> day of December 2025



Minutes  
Special Public Meeting  
Thursday, December 18, 2025  
5:30 PM  
In person at the Douglas City Hall  
415 Wiley Road, Ste 103  
Douglas, MI 49496

1. Call to Order: Chairman Clark 5:30 PM
2. Roll Call:
  - a. Present: Johnson, DeFranco, Freeman, Johnson, Ludwick
3. Review Agenda: Agenda stands as presented
4. Public Comments: None
5. New Business:
  - a. None
6. Old Business: Administrator Candidate Interviews
  - a. The Board interviewed two candidates for the Administrator job opening
    - i. Candidate 1 – In person interview
    - ii. Candidate 2 – Zoom Interview
  - b. Motion by Ludwick, second by Johnson, “Motion to make a conditional offer to Robert Miller for the position of KLSWA Administrator contingent on a background check and negotiation of details of employment.”
    - i. Motion passed with unanimous support.
  - c. Board agreed to appoint Chairman Clark and Vice-Chair DeFranco as the negotiating committee
7. Meeting Schedule – The next meeting will be on Thursday, January 8, at 5:30PM.
  - a. NB: the meeting will take place at Saugatuck Township Hall, 3461 Blue Star Highway, Saugatuck, MI
8. Commissioner Comments: Thanks to Jenny Pearson, City of Douglas, for hosting the meeting and running the technology/Zoom Call.
9. Adjournment: Meeting adjourned at 7:47 PM

**KALAMAZOO LAKE SEWER AND WATER AUTHORITY  
BILLED USAGE REPORT**

COMMUNITY	MONTH <u>November 2025</u>		BILLING DATE <u>12/15/25</u>							
	GALLONS		MEU'S		BILLED ACCOUNTS		BILLED ACCOUNTS		MEU'S	
	WATER	SEWER	WATER	SEWER	WATER	SEWER	DS-LS	DS-T	IRRI*	
DOUGLAS	3,314,719	3,422,092	1,464	1,368	1,278	1,057	1365	1365	140.5	
SAUGATUCK	2,384,391	2,280,196	1,301	1,106	977	836	1100	1100	21.0	
SAUGATUCK TWP - NORTH	1,675,471	628,201	922	380	699	258	7.5	378	35.8	
SAUGATUCK TWP - SOUTH	285,791	99,772	97	37	70	21	18	36.5	4.0	
LAKETOWN	215,291	168,325	81	45	66	32	0	43.5	0.5	
<b>TOTAL</b>	<b>7,875,663</b>	<b>6,598,586</b>	<b>3,865</b>	<b>2,934</b>	<b>3,090</b>	<b>2,204</b>	<b>2,491</b>	<b>2,923</b>	<b>202</b>	

\*Irrigation on this sheet is at 1/2 of the MEUs reported on the usage report

**KALAMAZOO LAKE SEWER AND WATER AUTHORITY  
BILLED USAGE REPORT**

COMMUNITY	MONTH <u>December 2025</u>		MEU'S		BILLING DATE <u>01/15/26</u>		BILLED ACCOUNTS		BILLED ACCOUNTS		MEU'S
	GALLONS		WATER		SEWER		WATER		SEWER		IRRI*
	WATER	SEWER	WATER	SEWER	WATER	SEWER	DS-LS	DS-T			
DOUGLAS	13,843,733	3,717,031	1,462	1,366	1,275	1,056	1363.5	1363.5	140.5		
SAUGATUCK	3,277,723	3,183,910	1,302	1,106	978	836	1100	1100	21.0		
SAUGATUCK TWP - NORTH	2,249,922	1,060,463	923	379	698	257	7.5	377	35.8		
SAUGATUCK TWP - SOUTH	215,856	95,698	97	37	70	21	18	36.5	4.0		
LAKETOWN	280,150	219,430	81	45	66	32	0	43.5	0.5		
<b>TOTAL</b>	<b>19,867,384</b>	<b>8,276,531</b>	<b>3,864</b>	<b>2,932</b>	<b>3,087</b>	<b>2,202</b>	<b>2,489</b>	<b>2,921</b>	<b>202</b>		

\*Irrigation on this sheet is at 1/2 of the MEUs reported on the usage report

**KALAMAZOO LAKE SEWER AND WATER AUTHORITY  
BILLED USAGE REPORT**

MONTH	November 2025			BILLING DATE	12/15/25			
COMMUNITY	Billed Gallons	Gallon adj	Final Gallons	Billed Units	Billed Dollars	Billing Adj	Final Dollars	Rate
<b>DOUGLAS</b>								
Douglas Water Base				1,757.00	31,508.19		31,508.19	17.93
Saug Twp Water Base				1.00	3.50		3.50	3.50
Saug Twp Sewer Base				1.00	19.00		19.00	19.00
KLSWA Debt Serv Trea				1,365.00	10,449.59		10,449.59	7.66
KLSWA Sewer Debt LS				1,365.00	5,439.74		5,439.74	3.99
KLSWA Sewer Base				1,367.50	40,873.00		40,873.00	29.89
KLSWA Water Base				1,464.00	33,190.64		33,190.64	22.67
KLSWA Wtr Base Irrig				281.00	3,227.28		3,227.28	11.48
KLSWA Water Comm	3,574,719.10		3,574,719.10		10,726.53	(0.01)	10,726.52	3.00 per 1,000 gallons
KLSWA Sewer Comm	3,422,092.30		3,422,092.30		13,777.26	(0.02)	13,777.24	4.03 per 1,000 gallons
<b>TOTAL DOUGLAS</b>	<b>6,996,811.40</b>	<b>-</b>	<b>6,996,811.40</b>	<b>7,601.50</b>	<b>149,214.73</b>	<b>(0.03)</b>	<b>149,214.70</b>	
<b>SAUGATUCK</b>								
saug city water base				1,340.50	30,813.09		30,813.09	22.99
KLSWA Debt Serv Trea				1,100.00	8,112.08		8,112.08	7.37
KLSWA Sewer Debt LS				1,100.00	4,411.81		4,411.81	4.01
KLSWA Sewer Base				1,106.00	33,121.00		33,121.00	29.95
KLSWA Water Base				1,301.00	29,048.34		29,048.34	22.33
KLSWA Wtr Base Irrig				42.00	483.00		483.00	11.50
KLSWA Water Comm	2,384,390.60		2,384,390.60		7,256.42		7,256.42	3.04 per 1,000 gallons
KLSWA Sewer Comm	2,280,195.50		2,280,195.50		9,135.59		9,135.59	4.01 per 1,000 gallons
<b>TOTAL SAUGATUCK</b>	<b>4,664,586.10</b>	<b>-</b>	<b>4,664,586.10</b>	<b>5,989.50</b>	<b>122,381.33</b>	<b>-</b>	<b>122,381.33</b>	
<b>SAUGATUCK TWP - NORTH</b>								
Saug Twp Water Base				856.00	16,189.76		16,189.76	18.91
Saug Twp Sewer Base				381.50	1,333.67		1,333.67	3.50
KLSWA Debt Serv Trea				378.00	2,786.31		2,786.31	7.37
KLSWA Sewer Debt LS				7.50	30.00		30.00	4.00
KLSWA Sewer Base				379.50	11,371.45		11,371.45	29.96
KLSWA Water Base				922.00	21,194.07		21,194.07	22.99
KLSWA Wtr Base Irrig				71.50	822.25		822.25	11.50
KLSWA Water Comm	1,675,471.40		1,675,471.40		5,049.05		5,049.05	3.01 per 1,000 gallons
KLSWA Sewer Comm	628,201.40		628,201.40		2,533.35		2,533.35	4.03 per 1,000 gallons
<b>TOTAL SAUGATUCK TWP - NORTH</b>	<b>2,303,672.80</b>	<b>-</b>	<b>2,303,672.80</b>	<b>2,996.00</b>	<b>61,309.91</b>	<b>-</b>	<b>61,309.91</b>	

SAUGATUCK TWP - SOUTH

Douglas Water Base			4.50	81.00	81.00	18.00	
Saug Twp Water Base			95.00	1,784.33	1,784.33	18.78	
Saug Twp Sewer Base			34.50	120.75	120.75	3.50	
KLSWA Debt Serv Trea			36.50	269.37	269.37	7.38	
KLSWA Sewer Debt LS			18.00	72.00	72.00	4.00	
KLSWA Sewer Base			36.50	1,095.00	1,095.00	30.00	
KLSWA Water Base			97.00	2,215.67	2,215.67	22.84	
KLSWA Wtr Base Irrig			8.00	92.00	92.00	11.50	
KLSWA Water Comm	285,790.50	285,790.50		862.23	862.23	3.02	per 1,000 gallons
KLSWA Sewer Comm	99,771.90	99,771.90		399.10	399.10	4.00	per 1,000 gallons
<b>TOTAL SAUGATUCK TWP - SOUTH</b>	<b>385,562.40</b>	<b>-</b>	<b>385,562.40</b>	<b>330.00</b>	<b>6,991.45</b>	<b>-</b>	<b>6,991.45</b>

LAKETOWN

Saug Twp Water Base			74.00	1,110.00	1,110.00	15.00	
Saug Twp Sewer Base			1.00	3.50	3.50	3.50	
KLSWA Debt Serv Trea			43.50	321.03	321.03	7.38	
KLSWA Sewer Base			44.50	1,335.00	1,335.00	30.00	
KLSWA Water Base			81.00	1,863.00	1,863.00	23.00	
KLSWA Wtr Base Irrig			1.00	11.50	11.50	11.50	
KLSWA Water Comm	215,291.00	215,291.00		645.90	645.90	3.00	per 1,000 gallons
KLSWA Sewer Comm	168,325.00	168,325.00		673.30	673.30	4.00	per 1,000 gallons
<b>TOTAL LAKETOWN</b>	<b>383,616.00</b>	<b>-</b>	<b>383,616.00</b>	<b>245.00</b>	<b>5,963.23</b>	<b>-</b>	<b>5,963.23</b>
<b>TOTAL</b>	<b>14,734,248.70</b>	<b>-</b>	<b>14,734,248.70</b>	<b>17,162.00</b>	<b>345,860.65</b>	<b>(0.03)</b>	<b>345,860.62</b>

**KALAMAZOO LAKE SEWER AND WATER AUTHORITY  
BILLED USAGE REPORT**

MONTH	December 2025			BILLING DATE	01/15/26			
COMMUNITY	Billed Gallons	Gallon adj	Final Gallons	Billed Units	Billed Dollars	Billing Adj	Final Dollars	Rate
<b>DOUGLAS</b>								
Douglas Water Base				1,754.50	31,491.86		31,491.86	17.95
Saug Twp Water Base				1.00	19.00		19.00	19.00
Saug Twp Sewer Base				1.00	3.50		3.50	3.50
KLSWA Debt Serv Trea				1,363.50	10,442.69		10,442.69	7.66
KLSWA Sewer Debt LS				1,363.50	5,435.99		5,435.99	3.99
KLSWA Sewer Base				1,366.00	40,844.99		40,844.99	29.90
KLSWA Water Base				1,461.50	33,168.78		33,168.78	22.70
KLSWA Wtr Base Irrig				281.00	3,227.79		3,227.79	11.49
KLSWA Water Comm	13,828,314.80	15,418.00	13,843,732.80		41,487.37	(29,943.08)	11,544.29	3.00 per 1,000 gallons
KLSWA Sewer Comm	3,701,613.40	15,418.00	3,717,031.40		14,895.29	60.03	14,955.32	4.02 per 1,000 gallons
<b>TOTAL DOUGLAS</b>	<b>17,529,928.20</b>	<b>30,836.00</b>	<b>17,560,764.20</b>	<b>7,592.00</b>	<b>181,017.26</b>	<b>(29,883.05)</b>	<b>151,134.21</b>	
<b>SAUGATUCK</b>								
saug city water base				1,341.50	30,846.34	(23.00)	30,823.34	22.99
KLSWA Debt Serv Trea				1,100.00	8,119.67	(7.38)	8,112.29	7.38
KLSWA Sewer Debt LS				1,100.00	4,415.90	(4.00)	4,411.90	4.01
KLSWA Sewer Base				1,106.00	33,151.77	(30.00)	33,121.77	29.97
KLSWA Water Base				1,302.00	29,076.76	(23.00)	29,053.76	22.33
KLSWA Wtr Base Irrig				42.00	483.00		483.00	11.50
KLSWA Water Comm	3,277,722.87		3,277,722.87		9,936.61		9,936.61	3.03 per 1,000 gallons
KLSWA Sewer Comm	3,183,909.57		3,183,909.57		12,750.46		12,750.46	4.00 per 1,000 gallons
<b>TOTAL SAUGATUCK</b>	<b>6,461,632.44</b>	<b>-</b>	<b>6,461,632.44</b>	<b>5,991.50</b>	<b>128,780.51</b>	<b>(87.38)</b>	<b>128,693.13</b>	
<b>SAUGATUCK TWP - NORTH</b>								
Saug Twp Water Base				856.50	16,147.74		16,147.74	18.85
Saug Twp Sewer Base				380.50	1,330.39		1,330.39	3.50
KLSWA Debt Serv Trea				377.00	2,779.40		2,779.40	7.37
KLSWA Sewer Debt LS				7.50	30.00		30.00	4.00
KLSWA Sewer Base				378.50	11,343.39		11,343.39	29.97
KLSWA Water Base				922.50	21,145.16		21,145.16	22.92
KLSWA Wtr Base Irrig				71.50	824.10		824.10	11.53
KLSWA Water Comm	2,249,922.10		2,249,922.10		6,772.61		6,772.61	3.01 per 1,000 gallons
KLSWA Sewer Comm	1,060,463.00		1,060,463.00		4,262.50		4,262.50	4.02 per 1,000 gallons
<b>TOTAL SAUGATUCK TWP - NORTH</b>	<b>3,310,385.10</b>	<b>-</b>	<b>3,310,385.10</b>	<b>2,994.00</b>	<b>64,635.29</b>	<b>-</b>	<b>64,635.29</b>	

SAUGATUCK TWP - SOUTH

Douglas Water Base			4.50	81.00	81.00	18.00
Saug Twp Water Base			95.00	1,797.00	1,797.00	18.92
Saug Twp Sewer Base			34.50	120.75	120.75	3.50
KLSWA Debt Serv Trea			36.50	269.37	269.37	7.38
KLSWA Sewer Debt LS			18.00	72.00	72.00	4.00
KLSWA Sewer Base			36.50	1,095.00	1,095.00	30.00
KLSWA Water Base			97.00	2,231.00	2,231.00	23.00
KLSWA Wtr Base Irrig			8.00	92.00	92.00	11.50
KLSWA Water Comm	215,855.80	215,855.80		652.37	652.37	3.02 per 1,000 gallons
KLSWA Sewer Comm	95,697.50	95,697.50		382.77	382.77	4.00 per 1,000 gallons

TOTAL SAUGATUCK TWP - SOUTH                    311,553.30                    -                    311,553.30                    330.00                    6,793.26                    -                    6,793.26

LAKETOWN

Saug Twp Water Base			74.00	1,112.90	1,112.90	15.04
Saug Twp Sewer Base			1.00	3.50	3.50	3.50
KLSWA Debt Serv Trea			43.50	321.03	321.03	7.38
KLSWA Sewer Base			44.50	1,335.00	1,335.00	30.00
KLSWA Water Base			81.00	1,867.45	1,867.45	23.05
KLSWA Wtr Base Irrig			1.00	11.50	11.50	11.50
KLSWA Water Comm	280,150.00	280,150.00		840.50	840.50	3.00 per 1,000 gallons
KLSWA Sewer Comm	219,430.00	219,430.00		877.71	877.71	4.00 per 1,000 gallons

TOTAL LAKETOWN                    499,580.00                    -                    499,580.00                    245.00                    6,369.59                    -                    6,369.59

**TOTAL                    28,113,079.04                    30,836.00                    28,143,915.04                    17,152.50                    387,595.91                    (29,970.43)                    357,625.48**

## EMPLOYMENT AGREEMENT

THIS EMPLOYMENT AGREEMENT (“Agreement”) is made as of \_\_\_\_\_, 2026, between the Kalamazoo Lake Sewer and Water Authority, of 6449 Old Allegan Road, Saugatuck, Michigan, a Michigan public authority (“the Authority”), and Robert N. Miller, Jr., an individual, of \_\_\_\_\_, Michigan (“Employee”).

### RECITALS

WHEREAS, the Authority desires to employ Employee as the Authority Administrator; and

WHEREAS, Employee wishes to accept the position of Authority Administrator; and

WHEREAS, it is to the advantage of both the Authority and Employee to specify the conditions under which Employee is to work and to be compensated;

NOW, THEREFORE, it is mutually agreed by the parties as follows:

#### 1. **Employment.**

a. The Authority employs Employee, at the pleasure of the Authority’s Board of Commissioners (the “Board”), as an at-will employee in the position of Authority Administrator.

b. Employee’s employment with the Authority shall commence on or about February 23, 2026.

c. From time to time, the Board may appoint Employee to serve on or, as a result of his employment with the Authority Employee may serve in, other offices or on other boards, committees and other bodies. Employee acknowledges and agrees that his terms of such offices or on such bodies shall be co-terminus with his employment as Employee, such that the termination of his employment with the Authority shall serve as his resignation from such other offices and bodies.

2. **Applicable Law.** This Agreement is subject to all applicable state and federal law and administrative rules bearing upon the parties and the subject matter of this Agreement as such law may be in effect from time to time, and such law is incorporated herein by reference. In the event of conflict between the provisions of this Agreement and such applicable law, such applicable law shall control.

#### 3. **Duties.**

a. Employee shall be deemed to be a full-time employee of the Authority and shall perform all the duties and responsibilities as directed, required and permitted by state and federal law, the Authority’s articles and bylaws, and as directed by the Board, including, but not limited to, those duties stated in the Authority Administrator job description, as it may be amended from time to time by the Board.

b. Employee agrees that at all times, he will faithfully and to the best of his ability, experience, and talents perform all the duties that may be required of him. Employee shall, in the performance of his duties, comply with all applicable law, regulations, orders, directives, and resolutions of any agency or entity of competent jurisdiction, including the policies of the Authority.

c. Employee agrees that as a requirement of his position, Employee must obtain and maintain all agreed upon licenses, certifications, registrations or other qualifications required by the Board and/or the state and/or federal government to serve in the Authority Administrator position, and that as part of the Authority's budgeting process each fiscal year, Employee will provide the Board with a plan for review and approval, which plan will include a timeline and the estimated cost(s) for Employee to obtain/maintain the required licenses, certifications, registrations and/or qualifications. The Authority will reimburse Employee for the fees to maintain such licenses, certifications, registrations or other qualifications, provided that Employee complies with the Authority's policies and procedures for expense reimbursement.

d. Employee shall devote his full time to his duties provided for herein and shall not, without prior permission of the Board, engage in or carry on any other business activity for compensation for his own benefit or for the benefit of any other person or entity.

4. **Hours of Work.** It is recognized that Employee must devote time outside of normal office hours to the business of the Authority, and to that end, Employee will be allowed flexibility in maintaining office hours consistent with his responsibility to fulfill the obligations of the Authority Administrator position. Employee will generally work eight (8) hours per day or forty (40) hours per week, Monday through Friday, not including on-call response hours. It is understood that Employee may be required to attend Board meetings and other meetings or events outside of normal business hours at the request of the Board. On-call response time and attendance at meetings, even if outside of Employee's regularly scheduled work hours, will be without additional compensation or compensatory time. As the chief administrator of the Authority, the parties understand that Employee is generally exempt from the overtime requirements of federal and state law.

#### 5. **Compensation and Fringe Benefits.**

a. **Salary.** The Authority shall pay Employee an annual salary of One Hundred and Twenty-Five Thousand Dollars and Zero Cents (\$125,000), subject to all applicable taxes and withholdings, to be paid in the same manner and intervals as other Authority employees. Said annual salary shall fully compensate Employee for all hours worked for the Authority. In the event of termination of employment, Employee's salary shall be pro-rated to the effective date of the termination. Employee's salary shall receive a cost-of-living adjustment (a "COLA adjustment") annually, the amount of which shall be determined by the U.S. Bureau of Labor Statistics' Consumer Price Index for All Urban Consumers (CPI-U) for the Midwest Region for the prior calendar year, rounded up to the nearest 1/10<sup>th</sup> percent, subject to the limitations that in no circumstances shall a COLA adjustment to Employee's salary be less than 1.5% or more than 3.0% of Employee's salary at the time of the COLA adjustment. In addition to the annual COLA adjustment, the Board will examine Employee's salary approximately annually to determine if additional adjustments to such salary are appropriate. Determinations on said adjustments will be

based, in part, on Employee's annual evaluation, Employee's progress toward mutually agreed upon goals and other metrics of success, and the Authority's financial position.

b. Bonus. The Authority will pay Employee a one-time bonus of Five Thousand Dollars and Zero Cents (\$5,000), subject to all applicable taxes and withholdings, on the Authority's next regularly scheduled payroll following Employee's completion of six (6) months of continuous service with the Authority. In the event of termination of Employee's employment prior to completion of six (6) months of continuous service with the Authority, Employee shall not be entitled to any portion of the one-time bonus.

c. Fringe Benefits. Employee's eligibility for fringe benefits and the amount of any such fringe benefits, including but not limited to paid time off, paid sick leave, holidays, group health insurance and retirement benefits, shall be governed by applicable Authority policies and plan documents, as they may be amended from time to time in the discretion of the Board. Employee specifically acknowledges and agrees that the Authority's paid time off policy, as written and as amended from time to time by the Board, shall apply to Employee, with the exception of the following:

i. For purposes of determining the paid time off accrual rate applicable to Employee only, upon commencing employment with the Authority, Employee will be considered to have completed eleven (11 ) years of service with the Authority;

ii. In addition to the paid time off Employee will accrue pursuant to the Authority's paid time off policy, on Employee's first date of employment with the Authority, Employee will receive eighty (80) hours of paid time off and shall be permitted to use such paid time off immediately. Employee acknowledges that this will be a one time only event, meaning that he will not receive a lump sum of paid time off at any other time; and

iii. To receive payment for accrued, unused paid time off upon resignation of his employment, Employee must provide the Board with at least sixty (60) days' advance written notice, unless the parties otherwise agree.

6. **Professional Development.** The Authority recognizes the desirability of having Employee take part in the activities of professional organizations related to the Authority Administrator position.

a. The Authority shall pay Employee's membership dues to belong to professional organizations as deemed appropriate by the Board.

b. The Authority shall reimburse Employee (or, if appropriate under Authority policies, advance direct payment of) his reasonable costs for attending meetings, conventions and conferences of and sponsored by the approved organizations as outlined in subsection 6.a. up to the amount annually budgeted for such purposes. Such budgeted amount shall be determined by the Board, in its sole discretion, following Employee's submission of a request which details the meetings, conventions and conferences Employees wishes to attend and the estimated costs of such attendance together with his plan for addressing Authority matters during his absence. The Board shall annually allocate such amount as it deems appropriate for such purposes.

c. Employee may also attend other seminars and conferences as may be possible within the budget annually provided therefore in the discretion of the Board.

7. **Term.** This Agreement shall be deemed effective as of employee's first date of employment with the Authority (the "Effective Date") and will continue for two (2) years from the Effective Date, unless the Agreement is terminated prior thereto pursuant to Section 8 of this Agreement. Following completion of the two (2) year initial term, the Agreement will automatically continue for additional two (2) year terms, unless and until the Agreement is terminated pursuant to Section 8 of this Agreement.

8. **Termination.** Termination of Employee's employment with the Authority shall also operate to simultaneously terminate this Agreement. Termination of this Agreement shall also result in simultaneous termination of Employee's employment with the Authority, except as otherwise agreed by the parties. Either party has the right to terminate the employment relationship and this Agreement at any time, and in the sole discretion of the party terminating the relationship, subject to the following:

a. Employee Resignation. Employee may voluntarily resign his position with the Authority by giving the Board sixty (60) days' advance written notice, unless the parties otherwise agree. As provided in Section 5, if Employee fails to provide at least sixty (60) days' advance written notice to the Board, notwithstanding any language contained in the Authority's paid time off policy, Authority shall have no obligation to pay Employee for accrued, unused paid time off, the amount of which the Authority shall be entitled to retain as liquidated damages for the costs it will incur as the result of such sudden resignation.

b. Authority Termination – Without Cause. By action of the Board, the Authority may terminate Employee's employment without cause (as that term is defined in subsection 8.c., below) at any time by giving the Employee sixty (60) days' advance written notice, unless the parties agree otherwise. If the Authority terminates Employee's employment without cause, the Authority shall pay Employee severance in the gross amount of three (3) months of Employee's annual salary as of the date of termination, less applicable taxes and withholdings. The Authority may choose to pay the severance required by this subsection in one (1) or two (2) installments, the first of which shall be made within fourteen (14) days following the last date of Employee's employment with the Authority. The full balance owed shall be paid within thirty (30) days of the last date of Employee's employment with the Authority.

c. Authority Termination – With Cause. By action of the Board, the Authority may terminate Employee with cause at any time. If terminated for cause, Employee shall not be entitled to any severance from the Authority. For purposes of this Agreement, termination "with cause" shall be defined as including termination for one or more of the following reasons:

i. Employee's failure to obtain and/or maintain required licenses, certifications, registrations or other qualifications, as set forth in Section 3 of this Agreement, but only if Employee has failed to abide by the timeline for obtaining/maintaining the licenses, certifications, registrations or other qualifications referenced in Section 3 of this Agreement, and has been provided with reasonable time, as determined in the Board's discretion, to cure such failure;

ii. Employee's misfeasance, malfeasance, or conviction of a felony or any illegal act involving personal gain;

iii. Employee's fraud, dishonesty, or other intentional misconduct either (a) in the performance of Employee's Authority Administrator duties or (b) which has a material adverse impact on the Authority; and/or

iv. Employee's pattern of failure to perform the duties of the Authority Administrator, but only after Employee has been provided notice from the Board of its dissatisfaction with the performance of said duties and Employee has been provided a reasonable opportunity to correct the performance.

## 9. **General Provisions.**

a. Both parties agree that the text herein shall constitute the entire agreement between the parties and that any prior oral or written representations which are not incorporated into this Agreement are to be void and of no effect whatsoever.

b. The Authority and Employee agree that they have jointly agreed to the terms and language used herein and that no ambiguity will be construed against any party for having drafted this Agreement.

c. Employee warrants and agrees that he has been given the opportunity to consult with an attorney regarding this Agreement. Employee further agrees that he has read all the terms of this Agreement and that the terms have been fully explained to him by his attorney, if applicable.

d. This Agreement shall be binding upon and inure to the benefit of the heirs at law and personal representatives of Employee.

e. If any provision, or any portion thereof, contained in this Agreement is held unconstitutional, invalid or unenforceable, the remainder of this Agreement, or portion thereof, shall be deemed severed, shall not be affected and shall remain in full force and effect.

f. A waiver of breach of any of the terms of this Agreement shall not be construed as a waiver by the Authority of any subsequent breach.

g. No modifications or amendment to this Agreement shall be valid unless in writing and properly executed by the Authority and Employee.

h. This Agreement shall be governed by and construed in accordance with the laws of the State of Michigan. The parties agree that venue shall be proper in the County of Allegan.

i. The headings in this Agreement are inserted for reference only and are not to be used to explain, modify, simplify, or aid in interpretation of the provisions of this Agreement.

IN WITNESS WHEREOF, the Kalamazoo Lake Sewer and Water Authority has caused this Agreement to be signed and executed on its behalf by the Chair of its Board of Commissioners, Joseph Clark. Robert N. Miller, Jr. has signed and executed this Agreement on his own behalf.

**Kalamazoo Lake Sewer and Water Authority  
(the “Authority”)**

Dated: \_\_\_\_\_

\_\_\_\_\_  
Joseph Clark, Chair, Board of Commissioners  
Kalamazoo Lake Sewer and Water Authority

**Robert N. Miller, Jr. (“Employee”)**

Dated: \_\_\_\_\_

\_\_\_\_\_  
Robert N. Miller, Jr.

## **KLSWA Fiscal Year 2026 Budget**

March 1, 2025 to February 28, 2026

*appv'd January 21, 2025*

### **Expense**

702.000	Wages	\$1,077,122.83
715.000	Benefits	\$400,381.98
702.400	Overtime	\$128,395.09
767.000	Uniforms-rugs	\$25,000.00
806.000	Authority	\$3,750.00
937.000	Authority Insurance	\$51,077.40
804.000	Audit/Accounting	\$49,830.00
843.000	Occupational Medical	\$2,800.00
861.000	Mileage	\$500.00
910.000	Education/Training	\$10,200.00
915.000	Membership/Subscript	\$6,000.00
756.000	Office	\$75,227.00
851.000	Mailing	\$3,000.00
916.000	Miss Dig	\$7,500.00
832.000	Regulatory fees	\$7,100.00
948.000	IT	\$69,895.00
753.000	Chemicals	\$150,000.00
920.000	Electric	\$350,000.00
921.000	Nat Gas	\$7,000.00
850.000	Telecomm	\$20,500.00
758.000	Fuel	\$35,000.00
932.000	Fleet Maintenance	\$15,000.00
754.000	Lab Equipt/Supply	\$24,000.00
807.000	Lab Services	\$40,000.00
946.000	Engineering	\$124,250.00
805.000	Legal	\$120,000.00
931.000	Equipment Maintenance	\$200,000.00
755.000	Goods/Equipment	\$70,000.00
929.000	Collection-Distribution	\$110,000.00
757.000	Safety Equipmt	\$10,000.00
760.000	Meters	\$50,000.00
930.000	Building Maint.	\$22,000.00
934.000	Repair/Replace	\$194,526.00
973.000	Capital Outlay	\$0.00
941.000	Contingency	\$0.00
808.000	Bank Fee	\$1,000.00
708.000	Employee Morale	\$0.00

Total Projected Expense	\$3,461,055.30
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**KLSWA FISCAL YEAR 2027 BUDGET**

REVENUE	FY2026 Budget	YTD	% budget	FY2027
613.000 Commodity	\$ 1,269,399.81	\$ 1,231,122.04	97%	\$ 1,297,105.81
614.000 Base	2,233,872.00	\$ 1,758,746.02	79%	2,212,548.00
657.000 Penalty	22,500.00	\$ 32,018.67	142%	34,000.00
687.000 Non-Utility Income	-	\$ -		-
665.000 Interest	150,000.00	\$ 97,228.25	65%	140,000.00
670.000 Misc. Income	5,000.00	\$ 18,403.13	368%	10,500.00
628.000 Meter Install	20,000.00	\$ 10,400.00	52%	11,000.00
651.000 Bank Fee	260.00	\$ 140.00	54%	260.00
667.000 Equipmt Rental	1,000.00	\$ 1,150.00	115%	1,000.00
630.000 On/Off Fee	12,000.00	\$ 13,010.00	108%	12,000.00
<b>Total KLSWA Projected Revenue</b>	<b>\$ 3,714,031.81</b>	<b>\$ 3,162,218.11</b>	<b>85%</b>	<b>\$ 3,718,413.81</b>

MML Dividend +  
recover NSF, ACH  
temp hydrnt conn, etc.  
seasonal

EXPENSE	FY2026	YTD	% budget	FY2027
702.000 Wages	\$ 929,926.30	\$ 573,343.31	62%	\$ 1,077,122.83
715.000 Benefits	346,388.89	\$ 241,650.68	70%	\$ 400,381.98
702.400 Overtime/OnCall	128,728.32	\$ 109,301.17	85%	\$ 128,395.09
760 Uniforms-rugs	22,000.00	\$ 20,697.52	94%	\$ 25,000.00
802 Authority	3,750.00	\$ 3,300.00	88%	\$ 3,750.00
965 Authority Insurance	46,434.00	\$ 46,414.00	100%	\$ 51,077.40
801 Audit/Accounting	45,300.00	\$ 36,751.45	81%	\$ 49,830.00
728.000 Occupational Medical	2,000.00	\$ 1,660.28	83%	\$ 2,800.00
861.000 Mileage	500.00	\$ -	0%	\$ 500.00
727 Education/Training	12,000.00	\$ 2,157.62	18%	\$ 10,200.00
729 Membership/Subscript	3,600.00	\$ 3,725.87	103%	\$ 6,000.00
731 Office	80,457.00	\$ 61,239.69	76%	\$ 75,227.00
734 Mailing	2,100.00	\$ 2,259.54	108%	\$ 3,000.00
730.000 Miss Dig	5,600.00	\$ 7,077.24	126%	\$ 7,500.00
959 Regulatory fees	7,100.00	\$ 12,065.00	170%	\$ 7,100.00
731.2 IT	39,850.00	\$ 32,428.92	81%	\$ 69,895.00
745 Chemicals	143,047.50	\$ 75,633.64	53%	\$ 150,000.00
921 Electric	285,472.34	\$ 271,074.52	95%	\$ 350,000.00
920 Nat Gas	7,890.00	\$ 4,965.26	63%	\$ 7,000.00
850.000 Telecomm	26,500.00	\$ 17,143.08	65%	\$ 20,500.00
861 Fuel	40,000.00	\$ 22,044.69	55%	\$ 35,000.00
932.000 Fleet Maintenance	20,000.00	\$ 6,814.39	34%	\$ 15,000.00
733 Lab Equipmt/Supply	33,800.00	\$ 8,361.14	25%	\$ 24,000.00
807.000 Lab Services	38,800.00	\$ 32,362.51	83%	\$ 40,000.00
804 Engineering	101,500.00	\$ 72,493.60	71%	\$ 124,250.00
803 Legal	50,000.00	\$ 81,476.47	163%	\$ 120,000.00
930 Equipment Maintenance	140,000.00	\$ 158,499.80	113%	\$ 200,000.00
770 Goods/Equipment	50,000.00	\$ 56,868.42	114%	\$ 70,000.00
929.000 Collection-Distribution	155,000.00	\$ 71,895.54	46%	\$ 110,000.00
732 Safety Equipmt	8,000.00	\$ 5,243.64	66%	\$ 10,000.00
761 Meters	44,000.00	\$ 48,187.20	110%	\$ 50,000.00
931 Building Maint.	7,000.00	\$ 26,309.00	376%	\$ 22,000.00
934.000 Repair/Replace	555,000.00	\$ 62,424.47	11%	\$ 194,526.00
973.000 Capital Outlay	-	\$ -	#DIV/0!	\$ -
941.000 Contingency	-	\$ -	0%	\$ -
731.1 Bank Fee	1,000.00	\$ (2,925.33)	-293%	\$ 1,000.00
731.300 Employee Morale	-	\$ -	#DIV/0!	\$ -
773.000 Miscellaneous	-	\$ -	0%	\$ -
<b>Total KLSWA Expense</b>	<b>\$ 3,382,744.35</b>	<b>\$ 2,172,944.33</b>	<b>64%</b>	<b>\$ 3,461,055.30</b>

Wages, SocSec, Unemploy  
MERS, Health,HSA,Dental,vision,Met  
MML+ wcomp  
\$16,200 Audit, bal = Finance PT help  
MiDeal, AWWA, MWEA, WEF, MRWA, newspaper  
IT, Website, hrdwre  
TO BE REVIEWED w/ S BISHOP  
TO BE REVIEWED w/ S BISHOP

**Total (Deficit) or Surplus vs. Expenses \$ 257,358.50**

**WATER BUDGET**

12/31/2025

REVENUE		FY2026	YTD	%	FY2027
613.000	Commodity	\$ 712,162.67	\$ 724,312.53	102%	\$ 735,095.92
614.000	Base	1,129,392.00	895,475.82	79%	1,104,828.00
657.000	Penalty	13,500.00	19,593.05	145%	19,000.00
687.000	Non-Utility Income	0.00			0.00
665.000	Interest	90,000.00	40,038.75	44%	60,000.00
670.000	Misc. Income (incl MML dividend)	3,000.00	8,966.70	299%	6,000.00
628.000	Meter Install	20,000.00	10,400.00	52%	11,000.00
651.000	Bank Fee	120.00	-	0%	156.00
667.000	Equipmt Rental	1,000.00	1,150.00	115%	1,000.00
630.000	On/Off Fee	13,000.00	13,010.00	100%	11,000.00
<b>Total Water Operating Revenue</b>		<b>\$ 1,982,174.67</b>	<b>\$ 1,712,946.85</b>	<b>86%</b>	<b>\$ 1,948,079.92</b>

EXPENSE		FY2026	YTD	%	FY2027
702.000	Wages	\$ 557,955.78	\$ 344,005.99		\$ 430,849.13
715.000	Benefits	\$ 207,833.33	\$ 144,970.40		\$ 160,152.79
702.400	Overtime	\$ 77,236.99	\$ 65,580.72	85%	\$ 51,358.04
760	Uniforms-rugs	\$ 13,200.00	\$ -	0%	\$ 10,000.00
802	Authority	\$ 1,875.00	\$ 1,650.00	88%	\$ 1,500.00
965	Authority Insurance	\$ 27,860.40	\$ 27,848.40	100%	\$ 20,430.96
801	Audit/Accounting	\$ 27,180.00	\$ 22,050.87	81%	\$ 19,932.00
728.000	Occupational Medical	\$ 1,200.00	\$ 996.17	83%	\$ 800.00
861.000	Mileage	\$ 300.00	\$ -	0%	\$ 300.00
727	Education/Training	\$ 7,200.00	\$ 1,094.57	15%	\$ 4,080.00
729	Membership/Subscript	\$ 1,800.00	\$ 3,183.91	177%	\$ 4,000.00
731	Office	\$ 48,274.20	\$ 25,862.86	54%	\$ 30,090.80
734	Mailing	\$ 1,260.00	\$ 1,355.72	108%	\$ 1,200.00
730.000	Miss Dig	\$ 3,360.00	\$ 3,538.62	105%	\$ 3,000.00
959	Regulatory fees	\$ 1,400.00	\$ 8,180.00	584%	\$ 2,840.00
731.2	IT	\$ 23,910.00	\$ 19,457.33	81%	\$ 27,958.00
745	Chemicals	\$ 30,198.00	\$ 28,277.59	94%	\$ 33,217.80
921	Electric	\$ 130,099.65	\$ 124,336.13	96%	\$ 140,000.00
920	Nat Gas	\$ 4,734.00	\$ 2,979.17	63%	\$ 4,000.00
850.000	Telecomm	\$ 11,600.00	\$ 10,285.83	89%	\$ 12,500.00
861	Fuel	\$ 28,000.00	\$ 15,329.01	55%	\$ 14,000.00
932.000	Fleet Maintenance	\$ 12,000.00	\$ 4,088.62	34%	\$ 6,000.00
733	Lab Equipmt/Supply	\$ 9,750.00	\$ 2,867.74	29%	\$ 9,600.00
807.000	Lab Services	\$ 23,000.00	\$ 14,238.10	62%	\$ 16,000.00
804	Engineering	\$ 44,000.00	\$ 30,824.86	70%	\$ 61,000.00
803	Legal	\$ 25,000.00	\$ 48,885.88	196%	\$ 48,000.00
930	Equipment Maintenance	\$ 90,000.00	\$ 36,667.06	41%	\$ 80,000.00
770	Goods/Equipment	\$ 30,000.00	\$ 41,318.56	138%	\$ 28,000.00
929.000	Distribution System	\$ 70,000.00	\$ 30,525.17	44%	\$ 25,000.00
732	Safety Equipmt	\$ 4,800.00	\$ 3,146.18	66%	\$ 4,000.00
761	Meters	\$ 44,000.00	\$ 48,187.20	110%	\$ 50,000.00
931	Building Maint.	\$ 4,200.00	\$ 16,505.09	393%	\$ 10,000.00
934.000	Repair/Replace	\$ 415,000.00	\$ 8,748.70	2%	\$ 60,500.00
973.000	Capital Outlay	\$ -	\$ -	#DIV/0!	\$ -
941.000	Contingency				\$ -
731.1	Bank Fee	\$ 500.00	\$ (6,299.71)	-1260%	\$ 400.00
731.300	Employee Morale	\$ -	\$ -	#DIV/0!	\$ -
773.000	Miscellaneous	\$ -	\$ -		\$ -
<b>Total Water Operating Expense</b>		<b>\$ 1,978,727.35</b>	<b>\$ 1,130,686.74</b>	<b>57%</b>	<b>\$ 1,370,709.52</b>

This was miscalculated and all expenditures were under sewer. This will be corrected in 2027

Board Stipend

Number provided by MML

New Employees

New Employees

Anticipate a high level of expenditure in 2027

Anticipate a high level of expenditure in 2027

CIP Plan

cip plan

**Total (Deficit) or Surplus \$ 577,370.40**

40%

**SEWER BUDGET**

		12/31/2025			
REVENUE		FY2026	YTD	%	FY2027
613.000	Commodity	\$ 557,237.14	\$ 506,809.51	91%	\$ 562,009.89
614.000	Base	1,104,480.00	863,270.20	78%	1,107,720.00
657.000	Penalty	9,000.00	12,425.62	138%	15,000.00
687.000	Non-Utility Income	-	-	0%	-
665.000	Interest	60,000.00	57,189.50	95%	80,000.00
670.000	Misc. Income	2,000.00	9,436.43	472%	4,500.00
628.000	Meter Install	0.00	-	0%	-
651.000	Bank Fee	80.00	140.00	175%	140.00
667.000	Equipmt Rental	0.00	-	0%	0.00
630.000	On/Off Fee	0.00	-	0%	0.00
<b>Total Sewer Operating Revenue</b>		<b>\$ 1,732,797</b>	<b>\$ 1,449,271.26</b>	<b>83.6%</b>	<b>\$ 1,769,369.89</b>
EXPENSE		FY2026	YTD	%	FY2027
702.000	Wages	\$ 371,970.52	\$ 229,337.32	62%	\$ 646,273.70
715.000	Benefits	\$ 138,555.56	\$ 96,680.28	70%	\$ 240,229.19
702.400	Overtime	\$ 51,491.33	\$ 43,720.45	85%	\$ 77,037.06
760.000	Uniforms-rugs	\$ 8,800.00	\$ 20,697.52	235%	\$ 15,000.00
802	Authority	\$ 1,875.00	\$ 1,650.00	88%	\$ 2,250.00
965.000	Authority Insurance	\$ 18,573.60	\$ 18,565.60	100%	\$ 30,646.44
804.000	Audit/Accounting	\$ 18,120.00	\$ 14,700.58	81%	\$ 29,898.00
728.000	Occupational Medical	\$ 800.00	\$ 664.11	83%	\$ 2,000.00
860	Mileage	\$ 200.00	\$ -	0%	\$ 200.00
727	Education/Training	\$ 4,800.00	\$ 1,063.05	22%	\$ 6,120.00
729	Membership/Subscript	\$ 1,800.00	\$ 541.96	30%	\$ 2,000.00
731	Office	\$ 32,182.80	\$ 35,376.83	110%	\$ 45,136.20
734	Mailing	\$ 840.00	\$ 903.82	108%	\$ 1,800.00
730.000	Miss Dig	\$ 2,240.00	\$ 3,538.62	158%	\$ 4,500.00
959	Regulatory fees	\$ 5,700.00	\$ 3,885.00	68%	\$ 4,260.00
731.2	IT	\$ 15,940.00	\$ 12,971.59	81%	\$ 41,937.00
745	Chemicals	\$ 112,849.50	\$ 47,356.05	42%	\$ 116,782.20
921.000	Electric	\$ 155,372.69	\$ 146,738.39	94%	\$ 210,000.00
920.000	Nat Gas	\$ 3,156.00	\$ 1,986.09	63%	\$ 3,000.00
850.000	Telecomm	\$ 14,900.00	\$ 6,857.25	46%	\$ 8,000.00
861	Fuel	\$ 12,000.00	\$ 6,715.68	56%	\$ 21,000.00
932.000	Fleet Maintenance	\$ 8,000.00	\$ 2,725.77	34%	\$ 9,000.00
733	Lab Equipmt/Supply	\$ 24,050.00	\$ 5,493.40	23%	\$ 14,400.00
807.000	Lab Services	\$ 15,800.00	\$ 18,124.41	115%	\$ 24,000.00
804	Engineering	\$ 57,500.00	\$ 41,668.74	72%	\$ 63,250.00
805.000	Legal	\$ 25,000.00	\$ 32,590.59	130%	\$ 72,000.00
930	Equipment Maintenance	\$ 50,000.00	\$ 121,832.74	244%	\$ 120,000.00
770	Goods/Equipment	\$ 20,000.00	\$ 15,549.86	78%	\$ 42,000.00
929.000	Collection System	\$ 85,000.00	\$ 41,370.37	49%	\$ 85,000.00
732	Safety Equipmt	\$ 3,200.00	\$ 2,097.46	66%	\$ 6,000.00
760.000	Meters	\$ -	\$ -	0%	\$ -
931	Building Maint.	\$ 2,800.00	\$ 9,803.91	350%	\$ 12,000.00
934.000	Repair/Replace	\$ 140,000.00	\$ 53,675.77	38%	\$ 134,026.00
973.000	Capital Outlay	\$ -	\$ -	#####	\$ -
941.000	Contingency	\$ -	\$ -	#####	\$ -
731.1	Bank Fee	\$ 500.00	\$ 3,374.38	675%	\$ 600.00
731.300	Employee Morale	\$ -	\$ -	#####	\$ -
773.000	Miscellaneous	\$ -	\$ -	0%	\$ -
<b>Total Sewer Operating Expense</b>		<b>\$ 1,404,017</b>	<b>\$ 1,042,257.59</b>	<b>74%</b>	<b>\$2,090,345.78</b>

All uniforms and rugs P.O were hitting sewer. Budgeted for a seperation in 2027

Number provided by MML

Added additional dollars given organization uncertainty / reconciliation issues

Medical Certifications / DOT

No activity

Minimal activity

Minimal activity

Includes postage, website hosting, copy machine, after hours phone, etc.

Standard mailing line. Consistent expenditures over the years

Consistent activity

Mostly state of michigan fees

2282.06x12 + 18000, includes GIS and BSA cloud upgrade

Going of off 2024 budget. Current year is low. Most of the bleach is drinking water. Discontinue bidding. Prefer to use havelin.

Recommend investing electric choice account

Consistent activity

Should see a reduction with eliminating lines

Consistent activity

Sporadic activity over the years. 8,000 to be safe

The 24,000 expenditure was last years upgrade of the lab. A much smaller amount is needed for 2026/2027

Mostly ALS Environmental

Added extra given the authorities recent personel struggles

This is a bucket line. Added 5000 to be safe

CCTV \$50K+\$35K

Gate repair, Boiler repair, garbage service

Added two new 3/4 ton pickup trucks

CIP Plan needs to be evaluated

**Total (Deficit) or Surplus \$ (320,975.89)**

**WAGES & BENEFITS**                      **FY2026**

Emp. #	Current Wage	FY2027 Wages		On-Call	Over Time	Unemployment	Soc Sec Medi	Benefits						PTO Bank
								MERS Pens.	Priority Health	HSA 130/260	Delta Dental	VSP Vision	MetLife Lf/ADD/S&L	
	Hourly	Hourly-biweekly	Annual	Annual	Annual	Annual	Annual	Annual	Annual	Annual	Annual	Annual	Annual	
12			\$ 125,000.00	\$ -	\$ 7,000	\$ 4,884	\$ 10,560	\$ 37,500	\$ 8,634	\$ 1,560	\$ 440	\$ 120		\$ 9,615
		\$ 4,414.41	\$ 48,558.53	\$ -	\$ -	\$ 1,797	\$ 3,885	\$ 14,568	\$ -	\$ -	\$ -	\$ -		\$ 934
23	\$ 37.93	39.07	81,261.23	-	\$ 5,860	3,223	6,970	13,068	21,801	3,120	842	182		1,563
33	28.14	28.98	60,287.14	-	1,739	2,295	4,962	9,304	8,579	3,120	842	182		1,159
26	40.07	41.27	85,845.97	15,023	12,382	4,190	9,060	14,734	10,784	1,560	\$ 440	120		2,476
50	29.45	30.33	63,093.68	5,521	6,825	2,791	6,035	10,488	12,574	3,120	1,623	327		1,213
57	29.45	30.33	63,093.68	5,521	6,825	2,791	6,035	10,488	7,487	3,120	842	182		1,213
56	30.58	31.50	65,514.59	5,733	7,087	2,898	6,267	10,890	13,886	3,120	1,623	327		1,260
58	31.88	32.84	68,299.71	5,976	7,388	3,022	6,533	11,353	16,253	3,120	1,623	327		1,313
		25.75	53,560.00	4,687	3,863	2,298	4,969	8,613	16,253	3,120	1,623	327		515
		25.75	53,560.00	4,687	3,863	2,298	4,969	8,613	16,253	3,120	1,623	327		515
		42.00	87,360.00			3,232	6,989	13,104	16,253	3,120	1,623	327		840
		35.83	74,526.40	13,042	5,375	3,439	7,435	11,985	16,253	3,120	1,623	327		717
													8,500	

<b>FY2026 Totals</b>	<b>\$929,961</b>	<b>\$60,190</b>	<b>\$68,206</b>	<b>\$39,159</b>	<b>\$84,668</b>	<b>\$174,709</b>	<b>\$165,010</b>	<b>\$34,320</b>	<b>\$14,766</b>	<b>\$3,077</b>	<b>\$8,500</b>	<b>\$23,334</b>
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Total Wages	\$1,077,123	Sum of wages, unemployment, social security/medicare and PTO bank
Total Benefits	\$400,382	Sum of MERS, Priority Health, HSA, Delta, VSP, MetLife
Total OC-OT	\$128,395	Sum of OnCall and OT

**COMMODITY**

Calendar Annual Billed

<u>Conditions</u>	<u>Year</u>	<u>WATER</u>	<u>SEWER</u>
		millions of gallons	millions of gallons
hot drought	2012	227.529	134.161
coldest winter	2013	197.772	119.643
cold/wet	2014	183.454	114.905
cold/wet	2015	182.891	113.273
	2016	196.238	114.558
	2017	208.297	115.696
early hot/Wet	2018	207.780	125.916
wet/cool	2019	197.521	121.719
GROWTH	2020	221.609	130.774
growth/early d	2021	245.840	139.255
growth/avg we	2022	235.756	138.664
growth/early d	2023	248.095	140.228
Rate Increase/l	2024	228.312	139.035
	2025	258.689	142.244

3 yr. Avg.	245.032	140.502
5 yr Avg	243.338	139.885

3 yr. Avg. Annual Gallons **245,031,973** **140,502,472**

Current Rate (per 1000 gal) \$2.65 \$3.40

FY2026 Rate (per 1000 gal)	<b>\$3.00</b>	<b>\$4.00</b>
2027 rate	<b>\$3.00</b>	<b>\$4.00</b>
FY commodity estimate	<b>\$735,095.92</b>	<b>\$562,009.89</b>

**KLSWA FY2023 METER EQUIVALENT UNITS (MEU)**

*Projected Base Fee and Debt Service revenue per MEU*

<b>SYSTEM METER EQUIVALENT UNITS (MEU)</b>		
	Water	Sewer
<b>M.E.U.</b>	4,003	3,077
current 2024 Base fee	\$ 16.12	\$ 23.50
current 2025 Base fee	\$ 23.00	\$ 30.00
<b>Monthly Base Fee per MEU</b>	<b>\$ 23.00</b>	<b>\$ 30.00</b>
<b>Projected annual BASE Revenue</b>	<b>\$ 1,104,828.00</b>	<b>\$ 1,107,720.00</b>

**2026 SRLF Bond payment**

<b>4/1/2027</b>	\$91,135.8
<b>10/1/2027</b>	\$76,565.3
	\$167,701.0

<b>KLSWA SEWER DEBT SERVICE</b>	
2012 SRF Loan (Allegan County & MFA)	

	Treatment*	Lift Station**	Total
Sewer M.E.U.	3,077	2,658	
Sewer Debt Service Fee per MEU	\$7.38	\$4.00	
<b>Projected Debt Service Revenue</b>	<b>\$ 272,499.12</b>	<b>\$ 127,584.00</b>	<b>\$ 400,083.12</b>

\* Based on all Sewer MEU

\*\* Based on CoD, CoS, S.Twp-South MEU

**WATER CAPITAL IMPROVEMENT OUTLAY, PROJECTS & ENGINEERING**

CAPITAL OUTLAY PROJECTS	\$ Est. 2016	\$ Est. 2025	2024	FY2026	FY2027
				2025	2026
<b>Generators (2 in 10 yrs)</b>	\$ 225,000	\$ 200,000	\$ 15,000	\$ 20,000	\$ 20,600
Fleet Light Equipt (12yr)	80,000	297,000	21,465	\$ 24,750	25,493
Fleet Hvy Equipt (20 yr)	510,000	660,000	34,731	\$ 33,000	33,990
Well/Booster Maint (10 yr)	50,000	500,000	28,620	\$ 50,000	51,500
New Well (400 gpm)		1,000,000			-
Well Treatment (30 yr)		2,400,000		\$ 80,000	82,400
New L-Tank (Saug.Twp North)		2,500,000			-
New L-Tank (Saug.Twp South)		2,500,000			-
Reservoir Maint (10 yr)	60,000	50,000	6,548	\$ 5,000	5,150
Reservoir Replace (60 yrs)		2,500,000		\$ 41,667	42,917
IRP Controls (10 yr)	35,000	200,000	12,920	\$ 20,000	20,600
IRP filter media (5 yr)		100,000		\$ 20,000	20,600
Wellhouse Electrical (6 in 10yr)	60,000	300,000	4,292	\$ 30,000	30,900
River X-ings (20 yr)	250,000	1,600,000	20,626	\$ 80,000	82,400
SCADA maint. (10 yr)	250,000	200,000	25,428	\$ 20,000	20,600
Wellhouse structure (4 in25 yr)	12,000	100,000	1,390	\$ 4,000	4,120
	\$ 1,532,000	\$ 15,107,000			
<b>TOTAL CAPITAL OUTLAY</b>			\$ 171,020	\$ 428,417	\$ 441,269

**Transfer to/from Capital Outlay as an +/- Expense \$ 13,417 \$ 380,769**

REPAIR/REPLACEMENT ITEMS	2025	2026
SCADA Enhancement	\$ 330,000	\$ -
3/4T pickup (1)	\$ 55,000	\$ 60,500
Mini-Dump Truck build (\$50K)	\$ 30,000	\$ -
<b>TOTAL REPAIR/REPLACEMENT ITEMS</b>	\$ -	\$ 60,500

ENGINEERING	2024	2025	2026
Well Head Protection 50%Grant	\$ 4,000	\$ 4,000	\$ 4,500
GIS Maintenance	\$ 5,000	\$ 10,000	\$ 12,000
Resvr. Inspect	\$ 10,000		
Well Flow Testing (Peerless)	\$ 4,000	\$ 4,000	\$ 4,500
Hydrant Flow Testing	\$ 6,000	\$ 9,000	\$ 10,000
Reliability Study		\$ 9,000	\$ 10,000
Insidentals	\$ 15,000	\$ 15,000	\$ 20,000
<b>TOTAL ENGINEERING EXPENSE</b>	\$ 44,000	\$ 51,000	\$ 61,000

**SEWER CAPITAL IMPROVEMENT OUTLAY, PROJECTS & ENGINEERING**

CAPITAL IMPROVEMENT	\$ Est. 2016	\$ Est. 2025	2024	FY2026	FY2027	2027	2028	2029
				2025	2026			
WWTP Electrical (15 yr)	\$ 1,000,000	\$ 1,500,000	\$ 27,057	\$100,000	\$103,000	\$106,090	\$109,273	\$112,551
WWTP Mechanical (20 yr)(Clar,SldgPump,LS)	1,000,000	2,000,000	27,057	\$100,000	\$103,000	\$106,090	\$109,273	\$112,551
Mix/Aerators (20 yr)	50,000	400,000	7,379	\$20,000	\$0	\$21,218	\$21,855	\$22,510
<b>WWTP Gravity Effluent (10 yr)</b>	500,000	4,600,000	22,510	\$460,000	\$473,800	\$488,014	\$502,654	\$517,734
<b>WWTP ForceMain Influent (20 yr)</b>	1,000,000	13,600,000	33,750	\$680,000	\$700,400	\$721,412	\$743,054	\$765,346
WWTP generator (10 yr)		200,000		\$20,000	\$0	\$0	\$0	\$0
<b>WWTP Lagoon #1 Lining (10 yr)</b>		3,200,000		\$320,000	\$329,600	\$339,488	\$349,673	\$360,163
<b>WWTP Biosolids (25 yr)</b>	200,000	2,200,000	25,306	\$88,000	\$0	\$0	\$0	\$0
WWTP Paving (25 yr)		400,000		\$16,000	\$0	\$0	\$0	\$0
Fleet Equipt (12 yr)	70,000	440,000	18,449	\$22,000	\$22,660	\$23,340	\$24,040	\$24,761
Heavy Fleet Equipt (20 yr)	450,000	1,000,000	11,940	\$50,000	\$51,500	\$53,045	\$54,636	\$56,275
Lift Station Electrical (10 yr)	1,000,000	1,500,000	26,269	\$150,000	\$154,500	\$159,135	\$163,909	\$168,826
Lift Station Mechanical (20 yr)	1,000,000	1,500,000	26,269	\$75,000	\$77,250	\$79,568	\$81,955	\$84,413
River-Xing Force Main (20 yr)	250,000	700,000	59,070	\$35,000	\$36,050	\$37,132	\$38,245	\$39,393
	\$ 6,520,000	\$ 33,240,000						
<b>Total Capital Outlay</b>			\$ 285,056	<b>\$2,136,000</b>	<b>\$2,051,760</b>	\$2,266,082	\$2,334,065	\$2,404,087

**Transfer to/from Cap. Outlay as an +/- Expense**

**\$ 1,996,000 \$ 1,917,734**

**REPAIR/REPLACEMENT ITEMS**

	2025	2026
LS1 Pump #1 or #3	65,000	71,500
3/4T pickup	55,000	60,500
Mini Dump Truck build (\$50K)	20,000	-
<b>TOTAL REPAIR/REPLACEMENT ITEMS</b>	<b>\$ 140,000</b>	<b>\$ 134,026.00</b>

**ENGINEERING**

	2025	2026
NPDES reissuance	\$ 15,000	\$ 16,500
GIS Maint	\$ 12,000	\$ 13,200
SRF Project Plan Resubmital	\$ 2,000	\$ 2,200
Annual Sewer Capacity Study	\$ 8,500	\$ 9,350
Sewer CCTV-GIS	10,000	\$ 11,000
Insidentals	\$ 10,000	\$ 11,000
<b>TOTAL ENGINEERING EXPENSE</b>	<b>\$ 57,500</b>	<b>\$ 63,250</b>

**OFFICE**

<b>GENERAL OFFICE</b>	<b>FY2026</b>	<b>FY 2027</b>
Gen Office Supplies	\$ 6,600	\$5,000
Office Equipment	\$ 4,500	\$0
PayChex payroll/HR support	\$ 22,715	\$22,715
Badger support/service	\$ 4,300	\$4,730
BS&A support/license	\$ 4,400	\$4,840
Advertising (Indeed, Comm Record, etc.)	\$ 4,500	\$4,500
Extend-A-Reach (bill processing)	\$ 10,852	\$10,852
Huntington eLock Box (e-security)	\$ 22,590	\$22,590
<b>Total</b>	<b>\$ 80,457</b>	<b>\$ 75,227</b>

Office sewer budget \$ 45,136  
Office water Budget \$ 30,091

<b>AUTHORITY INSURANCE (Enterprise Insurance)</b>	<b>FY2026</b>	<b>FY2027</b>
<b>Expense</b>		
Michigan Municipal League (MML)	\$ 43,834	\$ 48,217
Workers Comp Fund	\$ 2,600	\$ 2,860
<b>Total</b>	<b>\$ 46,434</b>	<b>\$ 51,077</b>

Office sewer budget \$ 30,646  
Office water Budget \$ 20,431

<b>Revenue-Misc.</b>	<b>FY2026</b>	<b>FY2027</b>
MML dividend	\$ 3,600	\$ 3,600
	\$ -	\$ -

<b>ACCOUNTING/AUDITING</b>	<b>FY2026</b>	<b>FY2027</b>
Audit by Hungerford, Nichols	\$ 15,300	\$ 16,200
Accounting by Vredeveld-Haefner	\$ 30,000	\$ 33,000
<b>Total</b>	<b>\$ 45,300</b>	<b>\$ 49,830</b>

Audit and Accouting Sewer \$ 29,898  
Audit and Accouting Water \$ 19,932  
\$ -

<b>MAILING</b>	<b>FY2026</b>	<b>FY2027</b>
General Mailing	\$ 600	\$ 660
P&B rental	\$ 1,000	\$ 1,100
Misc. S/H	\$ 500	\$ 550
<b>Total</b>	<b>\$ 2,100</b>	<b>\$ 2,310</b>
	\$ -	\$ -

<b>INFORMATION TECHNOLOGY (I.T.)</b>	<b>FY2026</b>	<b>FY2027</b>
IT services by EGL Tech	\$ 26,400	\$ 29,040
On-site, software, licenses by EGLTech	\$ 3,000	\$ 3,300
Hardware thru EGL Tech	\$ 8,000	\$ 8,800
Website hosting by VanDenBerg Creative	\$ 2,450	\$ 2,439
<b>Total</b>	<b>\$ 39,850</b>	<b>\$ 43,579</b>

**CHEMICALS    FY 2026**

Bleach gallons Used	5,775 gal.	%		<b>FY2026</b>	<b>FY 2027</b>
WWTP	1,155 gal.	20%	WWTP	\$ 3,350	\$ 3,684
Water	4,620 gal.	80%	Water	\$ 13,398	\$ 14,738
estimated Bleach cost	\$2.90 gal.		Total	\$ 16,748	\$ 18,422

**WATER**

Phosphate (LCR-Water Corrosion Control)	\$ 16,000	\$ 17,600
		\$ -
Potassium Permanganate (IRP filter media conditioner)	\$ 800	\$ 880
		\$ -
Bleach (from calculation above)	\$ 13,398	\$ 14,738
		\$ -
<b>TOTAL WATER CHEMICALS</b>	<b>\$ 30,198</b>	<b>\$ 33,218</b>

**SEWER**

Ferric Chloride    10 deliveries@\$10.8K each	\$ 108,000	\$ 118,800
		\$ -
Sodium Hydroxide (grease cutter)	\$ 1,500	\$ 1,650
		\$ -
Bleach (from calculation above)	\$ 3,350	\$ 3,684
		\$ -
<b>TOTAL SEWER CHEMICALS</b>	<b>\$ 112,850</b>	<b>\$ 124,134</b>

	<b>FY2026</b>	
<b>GRAND TOTAL CHEMICALS</b>	<b>\$ 143,048</b>	<b>\$ 157,352</b>

January 30, 2026

To: Joe Clark

CC: Howard Fink

CC: Joe Lamb

Re: Retirement

I am informing you that I will be resigning and retiring from Kalamazoo Lake Sewer and Water Authority effective February 16<sup>th</sup>, 2026; two weeks from today.

Regards,



Kazimir Bajc