



Minutes
Special Public Meeting
Wednesday, January 21, 2026, 1:00 PM
KLSWA WWTP 6449 Old Allegan Road Saugatuck, MI 49453

1. **Call to Order:** Chairman Clark 1:00 PM
2. **Roll Call:**
 1. Present: Commissioners Johnson, DeFranco, Freeman, Johnson, Ludwick
 2. KLSWA: Interim Administrator Fink, Kaz Bajc
3. **Review Agenda:**
 1. New Business, Item 2: City of Saugatuck Sewer Capacity Purchase Review and Approval becomes Item 1
 2. New Business, Add Item 5: Set Meeting Schedule, to be Noticed, for Meetings in CY 2026, and add to website
 3. Motion to Approve Amended Agenda: DeFranco, Support: Johnson, Agenda Unanimously Approved as Amended by voice vote
4. **Public Comments:** None
5. **Consent Agenda:**
 1. Motion to Approve Consent Agenda as presented: Ludwick, Support: DeFranco
Motion Carried Unanimously by voice vote
6. **Reports:**
 1. Manager's Report: No action required
7. **New Business:**
 1. City of Saugatuck Sewer Capacity Purchase Review and Approval
 - i. Motion: Johnson, Support: Clark,
To postpone indefinitely any action on this sale and to encourage the Municipalities to come to a resolution by working together.
Roll Call Vote: Ludwick – No, Freeman - No, DeFranco – No, Johnson – Yes, Clark – Yes.
Motion Fails.
 - ii. Motion: DeFranco, Support Ludwick,
To decline consent of the sale of sewer capacity from the City of the Village of Douglas to the City of Saugatuck, and to direct the Authority Manager/Administrator to work with the Authority Attorney to draft a response letter to the City of Saugatuck, City of Douglas, and Saugatuck Township conveying the Authority's decision and expressing the Authority's desire for the three municipalities to reach a resolution on the sale of sewer capacity.
Roll Call Vote: Ludwick – Yes, Freeman – Yes, DeFranco – Yes, Clark – No, Johnson – No.
Motion Carries.



2. Preliminary Budget Review – Reviewed budget as presented by Interim Administrator Fink. Budget not ready for approval. Clark and Ludwick appointed as Budget Sub-committee.
 - i. Motion: Johnson, Support Freeman,
To postpone Action on the FY27 Budget until the next Board meeting – Motion Carries by unanimous voice vote
 3. Health Insurance Renewal – Interim Administrator Fink makes various recommendations re employee Health Insurance plans.
 - i. Motion: Johnson, Support Freeman
To postpone action on the Health Insurance plans until the next regularly scheduled meeting of the Board.
Motion Carries by unanimous voice vote
 4. Operator in Charge – Interim Administrator Fink removes this to this topic from the agenda.
 - i. Motion: Johnson, Support Ludwick
To remove this topic from the agenda.
Motion Carries by unanimous voice vote
8. Old Business:
1. Administrator Hiring Update – Chair Clark gave an update on the Compensation Package presented to the candidate and stated he believed it would be accepted and hoped the new Administrator would be on board by February 16, 2026.
- Commissioner DeFranco asked if the package included a car allowance, which it does not at this time. Commissioner Ludwick stated the previous Manager did have a car allowance. The Board agreed that this should be negotiated with the candidate.
- i. Motion: Johnson, Support Ludwick
To table approval of the compensation package until the next meeting.
Motion Carries by unanimous voice vote
2. By-law Review and Approval
 - i. Motion DeFranco, Support Freeman
To adopt the By-laws as presented
Motion Carries by unanimous voice vote
 3. Union Update
 - i. Information only, no action taken
 4. Mt. Baldhead Service Line Update
 - i. Information only, no action taken
9. Commissioner Comments: None
10. Adjournment – 2:55PM
- Next Special Meeting: Wednesday, January 28, 2026, 1:00 PM, KLSWA WWTP
 - Next Regular Meeting: Monday, February 16, 2026, 10:00 AM KLSWA WWTP