



**Kalamazoo Lake Sewer & Water Authority
Regular Commission Meeting
Monday, November 17, 2025 at 10:00 A.M.
KLSWA Office
Meeting held in person**

- 1) **Call to Order:** 9:59am

- 2) **Roll Call:**
Present: DeFranco, Ludwick, Freeman, Clark, Johnson
Absent: none
Also Present: Interim Manager Fink, Secretary Vink

- 3) **Approval of Agenda**
A Motion was made by Johnson to approve the agenda as amended. Supported by DeFranco.
Discussion: addition of item 10 to portray commissioner comments
Motion carried unanimously via voice vote.

- 4) **Public Comment:** None
The Board requests that speakers respect the three-minute time limit for individual comments and the five-minute limit for those speaking on behalf of a group. This is not a question-and-answer session, but an opportunity to share your thoughts with the Board.

- 5) **Consent Agenda**
Consent agendas are considered routine by the Board and will be enacted with a single motion. There will be no separate discussion of these items. If discussion is needed on any item, it will be removed from the consent agenda and considered separately.
A Motion was made by Ludwick to approve the consent agenda as presented. Supported by DeFranco.
Discussion: None.
Motion carried unanimously via voice vote.

- 6) **Reports**
 - a) **Manager Report**

- 7) **New Business**
 - a) **By Laws Review**
A Motion was made by Johnson to table bylaw reviews for next workshop on 12/3/2025 at 5:00pm.
Supported by Ludwick.
Discussion: None.
Motion carried unanimously via voice vote.
 - b) **Credit Card Policy**



A Motion was made by DeFranco to adopt resolution 2025-01. Supported by Ludwick.

Discussion: None.

Motion carried unanimously via roll call vote.

c) Bendzinski and Company engagement

A Motion was made by Ludwick to approve 10/31/2025 contract. Supported by Freeman.

Discussion:

Motion carried unanimously via voice vote.

8) Closed Session

9) Old Business

None

10) Commissioner Comments

None

11.) Adjourn:

A motion was made by Ludwick to adjourn. Supported by Freeman.

Discussion:

Motion carried unanimously via voice vote.

Meeting Schedule – The next regular meeting, held on the third Monday of each month, is scheduled for December 15, 2025 at 10:00 A.M.