

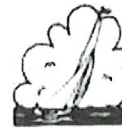
# *Kalamazoo Lake Sewer and Water Authority*



Minutes  
Regular Monthly Meeting  
Monday, March 16, 2026, 10:00 AM  
KLSWA WWTP 6449 Old Allegan Road Saugatuck, MI 49453

1. **Call to Order:** Chairman Clark called the meeting to order at 10:00 AM
2. **Roll Call:**
  1. Present – Commissioners: Clark, DeFranco, Freeman, Johnson, Ludwick
  2. KLSWA: Administrator Miller
3. **Approval of Agenda:**
  1. Motion to approved agenda by DeFranco. Seconded by Ludwick. Motion carries unanimously by voice vote
4. **Public Comments:** None
5. **Consent Agenda:**
  1. February 16, 2026, minutes amended as follows:
    - i. Item #7 Old Business, Subsection 3 i Fiscal Year '27 New Hires should be amended to reflect Board approved to hire TWO Operation Supervisors
    - ii. Item #t Old Business, Subsection 4 ii Norther Lights Condominium Billing Issue should be amended to reflect Northern Lights are to be billed at the TWO-INCH meter rate but Northern Lights will be responsible to pay for a 6-inch meter if the meter should be replaced.
  2. Commissioner Freeman noted the amended minutes from December 15, 2025, were amended during the February 4, 2026, Special Meeting. Those amended minutes were never received By the Authority.
  3. Motion to approve the amended Consent Agenda by Ludwick. Seconded by Clark. Motion carries unanimously by voice vote
6. **New Business:**
  1. Election of Officers
    - i. DeFranco proposed a revolving Board protocol with terms limited to one year. Both Clark and Johnson noted the term should allow for a learning curve and extended to a two-year term but that a change in term would need to be reflected in the by-laws.
    - ii. DeFranco nominated the following slate of officers:
      1. Chair – Freeman
      2. Vice Chair – Clark
      3. Secretary/Treasurer – Ludwick
    - iii. Motion by DeFranco to nominate proposed slate. Seconded by Johnson. Motion carries unanimously by voice vote
    - iv. Freeman assumed role of Chair for remainder of the meeting

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## **7. Old Business:**

1. VanDyke Separation Agreement - Motion made by Clark to accept the separation agreement as written. Seconded by DeFranco. Motion carries unanimously by voice vote
2. Union Update - Administrator Miller noted he had reached out to the union representative and they have no updates for the Board at this time
3. Authority/Water Advisory Committee status
  - i. Discussion
    1. DeFranco believes the One Owner, One Operator conversation will be needed when/if KLSWA gets involved. KLSWA does need buy-in to the agreement but the 3 municipalities need to come to a clear agreement before KLSWA gets involved. The May meeting should occur first to create a more productive conversation. Laketown also needs to be involved.
    2. Clark recommended the sooner, the better for KLSWA to be at the table.
    3. Freeman asked if KLSWA should wait until an agreement is drafted before getting involved.
    4. Johnson recommended that KLSWA be at the table now and that our legal representatives should review the current agreement before changes are made to determine what KLSWA's role is with the negotiations. Johnson disagreed that Laketown should be part of negotiations as they are a customer, not an Authority member.
  - ii. Determination – Mark Nettleton from Mika Meyers should attend the April 2026 meeting for input onto how KLSWA should be involved and when that should happen. No further action taken for until legal review occurs.

## **8. Commissioner Comments:**

1. Ludwick – No Comment
2. Clark – wished Freeman well as newly elected Chair
3. Johnson – thanked Clark for all his work as Chair
4. DeFranco – welcomed Administrator Miller to the organization
5. Freeman – thanked everyone for support, welcomed a new day for the organization

## **9. Adjournment – 10:56 AM**

- Next Regular Meeting: Monday, April 20, 2026, 10:00 AM KLSWA WWTP

Respectfully submitted,

A handwritten signature in blue ink that reads "J. Ludwick".

Jennifer Ludwick  
Secretary/Treasurer