



**Kalamazoo Lake Sewer & Water Authority
Minutes of Meeting
August 19, 2024 in-person at KLSWA offices**

1. Call to Order: Barry Johnson, Chair, called meeting to order at 10:00 A.M.
2. Roll Call: Present: Johnson, Bigford, Freeman, Bekken. Absent: Urquhart
Staff Present: Manager VanDyke.
3. Review Minutes: Motion by Bekken, support by Freeman to approve the July 15, 2024 minutes.
Motion carried unanimously with Urquhart absent.
4. Review Agenda: Motion by Johnson to add Election of Vice-Chair under New Business A), supported by Freeman.
Motion carried unanimously with Urquhart absent.
5. Review Check Registry: Motion by Bekken, support by Bigford approving payments in the amount of \$105,880.74.
Motion carried unanimously with Urquhart absent.
6. Public Comments: Daniel DeFranco of Saugatuck Township commented that the Township's approved water rate increase had not been applied to KLSWA's billing as to date.
7. Audit Presentation by Ryan Marschke of Hungerford Nichols with copies made available.
8. Manager's Report: Discussed as presented.
9. New Business:
 - A. Election of Vice-Chair. Johnson nominates Bigford as Vice-Chair with support by Bekken.
Bigford accepts nomination.
Roll Call: Johnson, yes. Bekken, yes. Freeman, yes. Bigford, yes. Urquhart absent. Abby Bigford is Vice Chair.
 - B. Proposal to Clean Ferric Chloride Feed System. Motion by Bekken, support by Freeman accepting the proposal from Eagle Services to clean the ferric chloride feed system in a not to exceed amount of \$11,500.00
Motion carried unanimously with Urquhart absent.
 - C. Proposal For Reservoir Inspection. Motion by Freeman, support by Bekken accepting the proposal from Dixon Engineering for the inspection of the water system's reservoir by remote operated vehicle method in a not to exceed amount of \$5,500.00.
Motion carried unanimously with Urquhart absent.
 - D. Proposal by Fleis & VandenBrink Study of Lift Station 8. Motion by Johnson, support by Bigford accepting the proposal from Flies & VanDenBrink to study a solution for lift station #8's settling.
Motion carried unanimously with Urquhart absent
 - E. Saugatuck Township Rate. Motion by Johnson, support by Bigford to authorize the billing of Saugatuck Township's readiness to serve fee at the rate of \$15.00 per month per residential equivalent unit (REU), as established and approved by the Saugatuck Township Board, with the KLSWA billing to Saugatuck Township customers for a period of 12 months or one year to permit Saugatuck Township to amend its sewer ordinance(s) to provide for billing of water rates and charges on a meter equivalent basis (MEU), subject to the execution of an agreement similar to the agreement between KLSWA and the City of Saugatuck (dated July 12, 2024) by the KLSWA Chair and Secretary, the form of which agreement is hereby approved, with such additions or deletions are deemed necessary and in the best interest of the KLSWA in consultation with KLSWA legal counsel.
Motion carried unanimously with Urquhart absent.



9. Old Business:

A. Water Operations Agreement. For review. No Action.

10. Meeting Schedule: Stands as regularly scheduled for September 16, 2024 at 10:00 A.M.

Meeting unanimously adjourned at 11:57 A.M.

Barry Johnson
Chair

Abby Bigford
Vice Chair

A handwritten signature in black ink, appearing to read 'Greg Freeman', with a long horizontal flourish extending to the right.

Greg Freeman
Secretary-Treasurer